



**PUBLIC WORKS AND SAFETY COMMITTEE MEETING
AND
FINANCE COMMITTEE MEETING
AGENDA**

DATE-----June 3, 2024

PLACE-----Saline County Courthouse, Courtroom #3

6:30 P.M.-----Call meeting to Order

PUBLIC WORKS AND SAFETY COMMITTEE MEETING:

APPROVAL OF MINUTES

**Exhibit A: Ordinance Approving the Second Amended PSAP Interlocal
Cooperation Agreement Between Saline County, Arkansas, the City
of Benton, and the City of Bryant**

FINANCE COMMITTEE MEETING:

APPROVAL OF MINUTES

**Exhibit D: Appropriation Ordinance to Amend the 2024 Saline County Budget
Ordinance No. 2023-30**

ADD-ON:

PUBLIC WORKS & SAFETY COMMITTEE MEETING
and
FINANCE COMMITTEE MEETING
May 6, 2024 MINUTES

Committee Members:

Pat Bisbee, District 1	Josh Curtis, District 7
Everette Hatcher, District 2	Ed Albares, District 8
Carlton Billingsley, District 3	C. J. Engel, District 9
Barbara Howell, District 4	Jim Whitley, District 10
Justin Rue, District 5	Clint Chism, District 11
Rick Bellinger, District 6	George Wyrick, District 12
	Keith Keck, District 13

PUBLIC WORKS AND SAFETY COMMITTEE MEETING

Pat Bisbee called the meeting to order. Motion made by Rick Bellinger, second by Carlton Billingsley, to approve the minutes from the Public Works & Safety Committee Meeting held on April 1, 2024. Motion carried.

Exhibit "A": Ordinance Providing for Certificate Pay for Saline County Sheriff's Office Deputies (Third Reading) – Motion to approve made by Barbara Howell, second by Justin Rue. JP Curtis pointed out that this Ordinance does not have to be read in Committee Meeting, only Quorum Court meeting, so no vote was taken.

Exhibit "B": Ordinance Adding Roads to the County Road System (First Reading)
 Motion to approve made by Jim Whitley, second by George Wyrick. Vote was unanimous, motion approved.

Exhibit "C": Resolution Authorizing the Grant Application for the Byrne Discretionary Community Project Grants/Rapid DNA System Pilot Program for Investigations – FY 2024-2028. Motion to approve made by CJ Engel, second by Barbara Howell. Sheriff Wright was asked to speak regarding this DNA System Pilot Program to the Committee. After discussion a vote was taken – it was unanimous, motion approved.

Judge Brumley asked to share with the Committee and JP Bisbee recognized him. He spoke about an email that was sent to all the Quorum Court and contained information that was very inconsistent with the report the Quorum Court received from him regarding the expansion of the Detention Center. Judge handed out some information from our Architect that would bring them back to the facts of the jail construction as you heard from our Quorum Court. Felt like a response was appropriate at this point. Asked them to please read the response and call Judge if they had questions. Second item he spoke about was concerning a recent FOIA he received from @salinerepublicans.com email address. When he looked it up he found that it belongs to the Saline County Republican Committee and was sent by leadership - one of their officers within the Saline County Republican Committee. He responded that he had received their FOI request and also includes many of the Quorum Court members. Asked if there was something specific they were looking for so we could expedite the request. He then read the FOIA request to the Committee in its entirety. He then explained why he wanted to read the request – wanted the Committee Members to understand all the steps necessary to fulfill this request. This request is very time consuming and costly to the County. He stressed that he is all about transparency, give what is requested, but when it is so extensive and burdensome, it costs the County time and money. He also stated that each one of the J.P.'s would receive a copy of the request for informational purposes.

Next, the Chair recognized J.P. Keith Keck. Mr. Keck shared that the Animal Welfare League of Hot Springs Village has procured another Mobile Vet Patrol, and has spayed or neutered 70 animals so far. They are out in Paron now. Wanted to pass that along to the Committee since the money comes from the County. He stated that the new Mobile Vet Patrol is from the Bissell Pet Foundation, very impressive.

Motion to Adjourn made by Jim Whitley, second by Barbara Howell. Vote was unanimous, meeting was adjourned.

FINANCE COMMITTEE MEETING

Josh Curtis called the Finance Committee Meeting to Order. Motion made by Rick Bellinger, second by Justin Rue, to approve the minutes from the Finance Committee Meeting held on April 1, 2024. Vote was unanimous, motion carried.

Exhibit “D”: Appropriation Ordinance to Amend the 2024 Saline County Budget Ordinance 2023-30, Various Budgets - Motion to approve made by CJ Engel, second by Clint Chism. Vote was unanimous, motion carried.

Exhibit “E”: Appropriation Ordinance to Amend the 2024 Saline County Budget Ordinance No. 2023-30 to Appropriate Funds for the Supplemental Stipend to Election Workers – Motion to approve made by Pat Bisbee, second by Carlton Billingsley. Vote was unanimous, motion carried.

J.P. Curtis stated that there was a presentation from Hot Springs Village that needed to be made prior to the Add-On of Exhibit “F”, as they were providing information that drives Exhibit “F”. J.P. Keck was recognized by J.P. Curtis at that time. J.P. Keck introduced the speakers: Joanie Corry, HSV POA Board Chairperson and HSV POA General Manager Kelly Hale. He stated that they would be providing background information and explained how the Ordinance was put together. After each of them made their presentation, there was some discussion among the Committee members, Judge and HSV speakers, JP Curtis stated that the Committee would allow public comments. Three people from Hot Springs Village spoke – they were: Harv Shelton, Steve Lux and James Zahnd. J.P. Keck finished up the comments to the Committee

Exhibit “F”: Emergency Ordinance to Establish a Disaster Relief Fund and to Amend the 2024 Saline County Budget Ordinance No. 2023-30 to Appropriate Funds for the Hot Springs Village Disaster Clean-up. Motion to approve made by Keith Keck, second by Pat Bisbee. J. P. Curtis suggested that Judge have some time to do some assessment and bring back a proposal, and have Kolton available to answer some of these questions. After comments from other Committee members a vote was called for – Motion did not pass.

Rick Bellinger spoke about the Saline County clean-up. Six or eight areas cleaned up, 4600 pounds of trash picked up and 26 miles of roadway cleaned. Thanks to all who helped out. Judge reminded them about the “Flip the Switch” ceremony at CTE next Thursday.

J.P. Bisbee made a motion to suspend the rules to allow the Add-On for H.R. J.P. Whitley was recognized by the Chair and spoke to the motions passed unanimously by the H.R. Committee. The first item was regarding the OEM Director move to OEM/911 Director. After discussion concerning that move a Motion to approve was made by Jim Whitley, second by CJ Engel. Vote was unanimous, motion carried. The second item was regarding a Prosecuting Attorney's grant – Victim Advocate. Move of part-time position to a full-time position. Motion to approve made by Jim Whitley, second by Clint Chism. After discussion, a vote was taken. Vote was unanimous and the motion carried.

Motion to adjourn made by Clint Chism, second by Rick Bellinger. Vote was unanimous, meeting adjourned.

EMERGENCY ORDINANCE 2024-_____

BE IT ENACTED BY THE QUORUM COURT OF SALINE COUNTY, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED: "AN ORDINANCE APPROVING THE SECOND AMENDED PSAP INTERLOCAL COOPERATION AGREEMENT BETWEEN SALINE COUNTY, ARKANSAS, THE CITY OF BENTON, AND THE CITY OF BRYANT; AND FOR OTHER PURPOSES."

WHEREAS, the Arkansas Public Safety Communications and Next Generation 911 Act of 2019 authorizes each chief executive to direct the establishment and operation of public safety answering points ("PSAP") in their political subdivisions, to designate the location of a PSAP, and agency which is to operate the PSAP; and

WHEREAS, Saline County passed Ordinance No. 24 of 2020 and the City of Benton passed Ordinance No. 49 of 2020 authorizing the Saline County Judge and the Mayor of the City of Benton to enter into an interlocal cooperation agreement to implement, operate, and maintain a combined PSAP for Saline County and the City of Benton ("Saline County PSAP"); and

WHEREAS, on September 29, 2020, the Saline County Judge and Mayor of the City of Benton executed an interlocal cooperation agreement ("PSAP Interlocal Agreement"), which established a combined communications network ("Saline County Emergency Communications Center"), to provide for the health, safety, and welfare of the residents of Saline County; and, to receive emergency calls which may result in dispatch of the appropriate response for fire suppression and rescue, emergency medical services, hazardous material, disaster or major emergency occurrences, and law enforcement activities; and

WHEREAS, on November 24, 2022, Saline County and the City of Benton agreed to join the City of Bryant into the First Amended PSAP Interlocal Agreement; and

WHEREAS, the First Amended PSAP Interlocal Agreement stated in part that the purpose of the 911 Governing Board was to hire, supervise, and evaluate the performance (including discipline and termination) of a "Communications Manager," and the Agreement further defined the duties and responsibilities of the Communications Manager position; and

WHEREAS, on April 25, 2024, the 911 Governing Board voted to name the OEM Director to a newly created position of "911 Director" to absorb the duties and responsibilities of the Communications Manager and to serve at the pleasure of the Board as the Director of the 911 Communications system, and the 911 Governing Board voted to amend the First Amended PSAP Interlocal Agreement to reflect the change.

NOW THEREFORE BE IT ORDAINED by the Quorum Court of Saline County, Arkansas that:

Article 1. Pursuant to Ark. Code Ann. § 14-14-910, the Saline County Judge, Mayor of the City of Benton, and the Mayor of the City of Bryant have the authority to enter into the Second Amended PSAP Interlocal Agreement subject to the approval of the respective legislative bodies.

Article 2. The purpose of the Second Amended PSAP Interlocal Agreement is to reflect the creation of the 911 Director position, and to name the duties and responsibilities of the 911 Director.

Article 3. Be it further understood the Quorum Court by passage of this Ordinance, approves the Second Amended PSAP Interlocal Agreement, which is attached hereto as Exhibit "1," and, that the terms and conditions of Ark. Code Ann. § 14-14-910 have been met and complied with.

Article 4. Severability – Should any word, phrase, or section of this Ordinance be held to be invalid or unconstitutional, by a court of competent jurisdiction, such invalidity shall not affect the force and validity of the remaining portion of sections of this Ordinance.

Article 5. EMERGENCY CLAUSE – Because of the need to provide emergency services effectively within and throughout Saline County, an emergency is hereby declared to exist, and this Ordinance being necessary for the preservation of the public peace, health, and safety, shall be in full force and effect from and after its passage and approval.

DATE: JUNE 17, 2024

APPROVED _____
MATT BRUMLEY
SALINE COUNTY JUDGE

ATTEST: _____
DOUG CURTIS
SALINE COUNTY CLERK

SPONSOR: BARBARA HOWELL, JP DISTRICT #4

SECOND AMENDED INTERLOCAL COOPERATION AGREEMENT

SECTION 1: PARTIES TO AGREEMENT

This amended interlocal cooperation agreement ("Amended PSAP Interlocal Agreement") is entered into by and between the County Court of Saline County, acting through the County Judge, the City of Benton, acting through its Mayor, and the City of Bryant, acting through its Mayor, pursuant to Ark. Code Ann. § 14-14-910.

SECTION 2: PURPOSE OF AGREEMENT

The purpose of this Amended PSAP Interlocal Agreement is to establish a combined communications network, which shall be known as the Saline County Emergency Communications Center (hereinafter "Center"), to better provide for the health, safety and welfare of all citizens of Saline County. The further purpose is to streamline the dispatching of non-emergency and emergency calls as received over the 911 telephone system and by other means. The location of the public safety answering point ("PSAP") shall be determined by the 911 Governing Board. The combined PSAP would serve the areas of, but not limited to, the unincorporated areas of Saline County, Arkansas and the incorporated areas of Benton, Haskell, Shannon Hills, Bauxite, Traskwood, Alexander, and Bryant, Arkansas.

SECTION 3: ORGANIZATION, STRUCTURE & PURPOSE

The City of Benton and the City of Bryant designates Saline County, and Saline County hereby agrees to accept, the responsibility for serving as the public safety answering point for the City of Benton and the City of Bryant.

A Board is hereby created consisting of the Saline County Judge, Mayor of the City of Benton, Saline County Sheriff, Benton Police Chief, Benton Fire Chief, OEM Director, Ambulance Service Manager, Mayor of the City of Bryant, Bryant Police Chief, Bryant Fire Chief, and Fire Service Coordinator ("911 Governing Board" or "Board"). Said Board shall meet at a minimum of quarterly to review the operations of the Center, and discuss any changes or issues. The Board will review and approve an annual budget of costs. A.C.A. § 12-10-323 sets forth the authorized expenditures for 911 revenue. Any capital expenditures for the Center must be approved by a majority of the members of the Board before said expenditure is authorized. The above membership will serve by virtue of their term in office or employment with local government. From time to time, or as may be necessary, any of the above membership may select their own designee to attend business and other matters of the 911 Governing Board.

SECTION 4: PURPOSE OF THE 911 GOVERNING BOARD

The purpose of the 911 Governing Board shall be to assure that the Center is at all times properly funded. The further purpose of the Board shall be to hire, supervise, and evaluate the performance (including discipline and termination) of a "911 Director" to manage the system, and to establish policies and procedures and adopt necessary guidelines for efficient operation of the system.

SECTION 5: MANNER OF FINANCING CENTER

The Benton City Council, Bryant City Council, and the Saline County Quorum Court shall be responsible for financing the operation of the Center. All monies appropriated for the Center shall be paid into a fund and managed by the 911 Director within specific guidelines as established by the County

budget process and the 911 Governing Board. All procurement for the system shall be governed by the County purchasing and procurement procedures.

All monies generated from emergency telephone service charges and funds received or allocated by the Arkansas 911 Board to the City of Benton, City of Bryant, after January 1, 2024, and County shall go to the operation of the Center. In the event that those funds are insufficient to meet the operating expenses of the system, the City of Benton, City of Bryant, after January 1, 2024, and Saline County shall share the shortfall costs based upon the percentage of their population according to the most recent Census. The City of Bryant and the City of Benton's percentages will be based on the populations of the incorporated areas of the City of Benton and the City of Bryant. Saline County's percentage will be based on the population of the unincorporated areas of the county as well as the incorporated areas of Haskell, Shannon Hills, Bauxite, Traskwood and Alexander.

SECTION 6: TITLES TO EXISTING AND FUTURE PROPERTY

The title to fixed assets held by all participants at the time of this Amended PSAP Interlocal Agreement shall remain unchanged. Future property and additional assets may be acquired by the Center, provided that the County, City of Bryant, or City of Benton's purchasing and procurement procedures have been met, and these new assets shall be held in the name of the Center.

SECTION 7: DUTIES OF 911 DIRECTOR

First and foremost, the 911 Director shall coordinate the services of the system to serve the needs of the Center in delivering a high level of service to protect the citizens of Saline County. The 911 Director's duties shall include, but are not limited to, the following:

- a. Employ the staff and oversee all aspects of personnel management; this includes the authority to promote, discipline, and terminate employment pursuant to County policies.
- b. Provide training and maintain quality control for the staff and others who use the system. Develop methods to certify that the staff is proficient and capable.
- c. Manage the day-to-day fiscal affairs of the system which includes, but is not limited to, purchasing, providing for maintenance of equipment, etc., within the budget set forth by the 911 Governing Board and approved by the Benton City Council, Bryant City Council, and Saline County Quorum Court. The 911 Director shall comply with all of the County purchasing and procurement procedures and exercise good judgment and sound business practices in execution of these duties.
- d. The 911 Director shall work closely with the 911 Governing Board and plan and execute a budget. The 911 Director shall be required to render reports and make necessary appearances before the Board, the Benton City Council, Bryant City Council, and the Saline County Quorum Court.
- e. The 911 Director shall investigate all complaints and other matters as set forth by citizens, officers in the field, the Board, and the City of Bryant, City of Benton, or County.
- f. The 911 Director shall be the custodian of the records for 911 and for the communications system.
- g. Any other duties as determined by the 911 Governing Board.

SECTION 8: DURATION OF ENTITY

The duration of this Amended PSAP Interlocal Agreement is intended by the parties to be perpetual in nature. However, this Amended PSAP Interlocal Agreement may be terminated, provided

that written notice thereof shall have been given by the respective governing body to the other parties at least one year in advance of the proposed date of withdrawal.

SECTION 9: EMPLOYEE BENEFITS AND PERSONNEL POLICY

The 911 Governing Board will be responsible for setting the pay scale of employees within the combined PSAP.

SECTION 10: ADDITIONAL PARTIES AND AREA SERVED

The combined PSAP would serve the unincorporated areas of Saline County, Arkansas and the incorporated areas of Benton, Haskell, Shannon Hills, Bauxite, Traskwood, Bryant, and Alexander, Arkansas. Services will be provided to the police and fire departments of the respective municipalities, as well as the volunteer agencies who have been duly recognized by the 911 Governing Board. Other municipalities are invited to fund and participate in this Amended PSAP Interlocal Agreement if they so desire by giving a written notice to the 911 Governing Board.

SECTION 11: EFFECTIVENESS

This Amended PSAP Interlocal Agreement shall become effective on the _____ day of May, 2024, provided that prior to said date, it has been submitted to the legal counsel for each party and a determination rendered as to whether it is in proper form and compatible with all applicable laws. An agreement of this type must be authorized by the ordinances of the respective legislative bodies before it is effective. Therefore, a copy of the respective ordinances is made a part of this document by incorporation, SEE EXHIBITS A, B and C.

This Amended PSAP Interlocal Agreement shall become effective on the date when the last of the above specified acts shall have been accomplished and at that time it shall be duly recorded and filed with the Saline County Clerk.

Matt Brumley
Saline County Judge

Tom Farmer
Mayor, City of Benton

Approved as to form:

Kolton Jones
County Attorney

Baxter Drennon
City Attorney

Chris Treat
Mayor, City of Bryant

Approved as to form:

Ashley Clancy
City Attorney

Attestation:

Doug Curtis
Saline County Clerk

Date Entered by Clerk

APPROPRIATION ORDINANCE NO. 2024 - _____

BE IT ENACTED BY THE QUORUM COURT OF SALINE COUNTY, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

"AN ORDINANCE TO AMEND THE 2024 SALINE COUNTY BUDGET ORDINANCE NO. 2023-30; TO APPROPRIATE/TRANSFER FUNDS THEREFORE TO THE VARIOUS BUDGETS; AND, FOR OTHER PURPOSES."

WHEREAS, the line items in the budget for Fund 4802 – CTE Center, Sales and Use Tax Bond Fund were budgeted into Construction and need to be transferred to Supplies and Equipment line items for the payment of expenses for the solar field at the CTE Center and various other start-up and equipment expenses need to be reimbursed to ASU – Three Rivers. The Finance Department requests to transfer line items in that budget accordingly (Article 1); and,

WHEREAS, the County Clerk received a check to reimburse for expenses for the City of Bryant election held for the amount of \$12,865.15 and requests to appropriate the revenues and expenses for this reimbursement into Fund 1000 – County General Fund, Election Worker Pay-Election Commission Department – 0109 budget (Article 2); and,

WHEREAS, the Assessor and Collector added security measures to the Bryant office and requests to appropriate and transfer funds in Fund 1000 – County General Fund, Assessor Department (0105), Assessor-Bryant Department (0155), Assessor-GIS Department (0156), and the Collector-Bryant Department (0144) budgets (Article 3); and,

WHEREAS, with the Airport received a Federal Grant for \$134,096.00 to repair and improve the Taxiway, and requests to appropriate this grant in Fund 3762 – Airport-Federal Grants Fund budget (Article 4); and

WHEREAS, Finance Committee previously met and approved this request.

NOW THEREFORE BE IT ORDAINED BY THE QUOURM COURT OF SALINE COUNTY, ARKANSAS:

Article 1. That the sum of \$450,000.00 is hereby transferred in Fund 4802 – CTE Center – Sales and Use Tax Bond Fund budget as follows:

Transfer From	Description	Transfer To	Description	Amount
4802.0190.4006	C/O-Const in Progress	4802.0190.4004	C/O-Mach & Equip	\$250,000.00
4802.0190.4006	C/O-Const in Progress	4802.0190.2001	General Supplies	\$200,000.00

Article 2. That the sum of \$12,865.15 is hereby appropriated in Funds 1000 – County General Fund budget and anticipated revenues increased as follows:

Line Item	Description	Amount
1000.0109.3100	Other Miscellaneous	\$12,865.15
1000.8719	Reimb – Elections	\$12,865.15

Article 3. That the sum of \$8,400.00 is hereby transferred and appropriated in Fund 1000 – County General Fund budget as follows:

Transfer From	Description	Transfer To	Description	Amount
1000.0104.2020	Bldg Materials & Supp	1000.0144.4004	C/O-Mach & Equip	\$3,000.00
1000.0144.2002	Small Equipment	1000.0144.2024	Maint & Service Cont.	\$400.00
1000.0155.3020	Telephone	1000.0155.2002	Small Equipment	\$500.00
1000.0155.3020	Telephone	1000.0155.2024	Maint & Service Cont.	\$500.00
1000.0155.3020	Telephone	1000.0155.4004	C/O-Mach & Equip	\$1,000.00
1000.0156.2001	Materials & Supplies			\$3,000.00

Article 4. That the sum of \$134,096.00 is hereby appropriated in Fund 3762 – Airport-Federal Grants Fund budget and anticipated revenues increased as follows:

Line Item	Description	Amount
3762.0900.3004	Engineering & Architect	\$12,000.00
3762.0900.3009	Other Professional Services	\$122,096.00
3762.7109	Other Federal Grants	\$134,096.00

Article 5. It is deemed necessary for the smooth operation of Saline County Government that this ordinance be approved. It has been approved by Saline County Finance Committee on June 6, 2024 and recorded in the minutes.

DATE: JUNE 17, 2024

APPROVED _____
MATT BRUMLEY
SALINE COUNTY JUDGE

ATTEST: _____
DOUG CURTIS
SALINE COUNTY CLERK

SPONSOR: BARBARA HOWELL, JP DISTRICT #4