



**SALINE COUNTY QUORUM COURT  
AGENDA**

**DATE**-----**March 18, 2024**

**PLACE**-----**Saline County Courthouse, Courtroom #3**

**6:30 P.M.**-----**Call Meeting to Order**

**INVOCATION**

**PLEDGE OF ALLEGIANCE**

**CLERK: Call the Roll**

**APPROVAL OF MINUTES**

**REPORTS/PROCLAMATIONS:**

**Proclamation: Proclamation Declaring the Month of April as Child Abuse and Neglect Prevention Month**

**OLD BUSINESS:**

**NEW BUSINESS:**

**Exhibit A: Ordinance Providing for Certificate Pay for Saline County Sheriff's Office Deputies (1st Reading)**

**Exhibit B: Ordinance Amending Ordinance No. 2010-13 to Amend the Saline County Personnel Policy Manual Regarding Use of County Vehicles**

**Exhibit C: Appropriation Ordinance Amending the 2024 Saline County Budget Ordinance 2023-30**

**ACTION ITEM: Promote a current standard level Probation Officer to senior level**

**ACTION ITEM: Change title of a Road Field Service Technician to an Equipment Operator 2**

**ANNOUNCEMENTS:**

**PUBLIC COMMENT:**

**ADJOURNMENT.**

**SALINE COUNTY QUORUM COURT  
MINUTES  
FEBRUARY 20, 2024**

The Saline County Quorum Court met on Monday, February 20, 2024 at 6:30 p.m. in Courtroom #3 in the Saline County Courthouse. County Judge Matt Brumley called the meeting to order. Justice of the Peace Jim Whitley gave the invocation and Justice of the Peace Keith Keck led the Pledge of Allegiance.

Roll call was taken with 12 members present. George Wyrick was appointed by the Governor for JP District 12 to serve until the end of this year. Rick Bellinger was not in attendance.

Motion by Carlton Billingsley and seconded by Barbara Howell to approve the Minutes from the January 22, 2024 Quorum Court Meeting. Motion passed unanimously by voice vote.

REPORTS/PROCLAMATIONS:

Dickie Kentner with Saline County Public Water Authority introduced the board members. Matt Dunn with Crist Engineers, Inc. presented a detailed update on the Water Supply Project. The deadline to distribute the funds is December 31, 2024; to which Mr. Dunn stated we are on track to do.

OLD BUSINESS:

NONE

NEW BUSINESS:

Motion by Josh Curtis and seconded by Justin Rue to suspend the rules and read title only of Exhibits "A" through "D". Motion passed unanimously by voice vote.

Exhibit "A": Motion by Josh Curtis and seconded by Pat Bisbee to approve Ordinance to Establish a Daily Inmate Rate for the Saline County Detention Center. Roll call vote; motion approved unanimously. Ordinance 2024-4.

Exhibit "B": Motion by Jim Whitley and seconded by Keith Keck to approve Appropriation Ordinance amending the 2024 Saline County Budget Ordinance 2023-30. Roll call vote; motion approved unanimously. Ordinance 2024-5.

Exhibit "C": Motion by Carlton Billingsley and seconded by Barbara Howell to approve Appropriation Ordinance amending 2023 Saline County Budget Ord. 2022-36. Roll call vote; motion approved unanimously. Ordinance 2024-6.

Motion by Pat Bisbee and seconded George Wyrick to suspend the rules and add Exhibit "D" to the Agenda. Motion passed unanimously by voice vote.

ADD ON:

EXHIBIT "D": Motion by Josh Curtis and seconded by Carlton Billingsley to approve Resolution Expressing the Willingness of Saline County to Utilize Federal TAP Grant Funds for the Old River Bridge Construction Project. Motion passed unanimously. Resolution 2024-9.

Judge Brumley commended the Office of Emergency Management Services, the Road Department and the Sheriff's Office as well as other county employees for their hard work during and after the recent tornado that went through the East End community.

ANNOUNCEMENTS:

Judge Brumley gave a reminder that the Groundbreaking at the Old River Bridge will be held on March 7, 2024.

The judge also mentioned that Freddie Rhinehart's visitation would be on Friday at the Northside Church of Christ in Benton.

PUBLIC COMMENT:

NONE

Motion made by Josh Curtis and seconded by Barbara Howell to adjourn meeting. Motion passed by voice vote.

Meeting adjourned at 8:45.

ORDINANCE NO. 2024 - \_\_\_\_\_

**BE IT ENACTED BY THE QUORUM COURT OF SALINE COUNTY, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED: "AN ORDINANCE PROVIDING FOR CERTIFICATE PAY FOR SALINE COUNTY SHERIFF'S OFFICE DEPUTIES BASED ON THEIR CURRENT ARKANSAS COMMISSION ON LAW ENFORCEMENT STANDARDS AND TRAINING PROFESSIONAL CERTIFICATES."**

WHEREAS, Ark. Code Ann. § 14-14-801, as provided by Arkansas Constitution, Amendment 55, § 1, Part (a), states that a county quorum court may fix the number and compensation of deputies and county employees; and

WHEREAS, the Arkansas Commission on Law Enforcement Standards and Training has established minimum standards for the training of law enforcement officers and a Saline County Sheriff's Office Deputy must possess a Basic certification to be employed as a Deputy at the Saline County Sheriff's Office; and

WHEREAS, the Arkansas Commission on Law Enforcement Standards and Training also provides for General, Intermediate, Advanced, and Senior Training Certificates; and

WHEREAS, the Quorum Court of Saline County desires to compensate Saline County Sheriff's Office Deputies for obtaining Training Certificates.

**NOW THEREFORE BE IT ORDAINED by the Quorum Court of Saline County, Arkansas that:**

**Article 1.** In addition to annual pay, Saline County Sheriff's Office ("SCSO") Deputies shall receive additional compensation ("certificate pay") based on their current Arkansas Commission on Law Enforcement Standards and Training ("CLEST") Certificates.

**Article 2.** ~~SCSO Deputies shall receive certificate pay if they possess a General Certificate or higher and they have been employed by the SCSO for at least 12 consecutive months.~~ CLEST-certified SCSO personnel who possess or acquire a General Certificate or higher shall receive certificate pay based on their hire date or the date the certificate was awarded. Certificate pay shall be prorated in the calendar year in which the personnel became eligible, based on the date upon which the employee was awarded an eligible certificate or upon the hire date if the employee held an eligible certificate upon being hired.

**Article 3.** The amount of certificate pay that a SCSO Deputy shall receive shall be based on the following:

General Certificate: \$125 per month

Intermediate Certificate: \$175 per month

Advanced Certificate: \$200 per month

Senior Certificate: \$250 per month

~~**Article 4.** If an employee with prior Arkansas law enforcement experience is hired and possesses certificate(s), it will be at the discretion of the Saline County Sheriff whether that employee receives any pro-rated certificate pay between six and twelve months.~~

~~Article 5. Article 4.~~ Certificate pay will be paid in a one-time, lump sum at the first pay period in December of each calendar year.

~~If an employee is terminated or resigns for any reason prior to the 23<sup>rd</sup> pay period, the employee will receive prorated compensation for certificate pay for the time served during that given year. If an employee is terminated or resigns for any reason prior to the 23<sup>rd</sup> pay period, the employee shall not receive certificate pay for the time served during that given year. This article shall not apply to authorized retirements.~~

It is the responsibility of each SCSO Deputy to present ~~his/her~~ his or her certificates to the SCSO Training Officer and the Saline County Human Resources Office prior to November 1<sup>st</sup> of each calendar year.

It is the responsibility of each SCSO Deputy to ensure their proper certificates are in their respective files. If there is not an actual certificate on file, the SCSO deputy will not be compensated.

**Article 5. Severability** – Should any word, phrase, or section of this ordinance be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity shall not affect the force and validity of the remaining portion of sections of this ordinance.

**Article 6. Retroactive Applicability** – This Ordinance shall apply retroactively and be considered effective as of January 1, 2024.

DATE: March 18, 2024

APPROVED: \_\_\_\_\_  
MATT BRUMLEY  
SALINE COUNTY JUDGE

ATTEST: \_\_\_\_\_  
DOUG CURTIS  
SALINE COUNTY CLERK

SPONSOR: BARBARA HOWELL, JP DISTRICT #4

## EMERGENCY ORDINANCE NO. 2024-\_\_\_\_\_

BE IT ENACTED BY THE QUORUM COURT OF SALINE COUNTY, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED: "AN ORDINANCE AMENDING ORDINANCE NO. 2010-13 TO AMEND THE SALINE COUNTY PERSONNEL POLICY MANUAL REGARDING USE OF COUNTY VEHICLES."

WHEREAS, Saline County is in immediate need to amend its personnel policy regarding use of county vehicles to ensure that any non-employee passengers riding in county vehicles have signed a waiver and release of liability against the county for any accidents that may occur while riding in a county vehicle;

NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF SALINE COUNTY, ARKANSAS:

**Article 1.** Section 39 of the Saline County Personnel Policy entitled "USE OF COUNTY VEHICLES" is hereby amended to read as follows:

### SECTION 22 USE OF COUNTY VEHICLES

Only employees with a current driver's license may operate a Saline County vehicle. County vehicles may only be used by county employees and must be operated in a safe manner. Any employee operating a county vehicle under the influence of drugs or alcohol or in an unsafe or negligent manner will immediately be terminated. ~~There will be no smoking~~ Smoking is prohibited in ~~any~~ Saline County ~~vehicles~~ vehicle at any time. Employees have no reasonable expectation of privacy with respect to county vehicles; therefore, ~~the vehicle can~~ county vehicles may be searched at any time.

County vehicles ~~are only to~~ may only be used for county business purposes. ~~For insurance purposes, only county employees are allowed in county vehicles — family members are prohibited. Non-employee passengers may be allowed in county vehicles only upon the express written permission of the elected official in the employee driver's department. Non-employee passengers in county vehicles shall be deemed to assume the risk associated with vehicle travel. Accordingly, prior to riding in a county vehicle, all non-employee passengers shall fill out and submit the county's Passenger Waiver form, and if the passenger is a minor under the age of eighteen (18) years old, the parent or guardian of the passenger shall sign for the passenger. Non-employee passengers are not allowed unless the Waiver form has been submitted and has been approved by the elected official in the employee driver's department. Express written permission and passenger waivers shall not be required when non-employee passengers are being~~

transported for official business.

All employees who ~~will~~ operate a county vehicle must sign a driver's records release form. Saline County reserves the right to periodically request an employee's motor vehicle record from the Arkansas Department of Finance and Administration Office of Driver Services. Any employee who has been formally charged with a Driving While Intoxicated (DWI) offense, either alcohol or drugs, shall have their county vehicle privileges suspended immediately pending resolution of the charge. Any employee who pleads guilty, nolo contendere, or has been found or adjudicated guilty of Driving While Intoxicated (DWI) offense, either alcohol or drugs, ~~with in~~ Arkansas or any other jurisdiction shall not be allowed to operate a county vehicle for a period of three (3) years and shall also be subject to discipline up to and including termination.

**Article 5. EMERGENCY CLAUSE:** There now exists in the Saline County Personnel Policy an immediate need to amend the policy regarding the use of county vehicles to mitigate the liability risk to Saline County. Therefore, an emergency is hereby declared to exist and this Ordinance shall be in full force and effect upon its date of passage.

DATE: March 18, 2024

APPROVED: \_\_\_\_\_  
MATT BRUMLEY  
SALINE COUNTY JUDGE

ATTEST: \_\_\_\_\_  
DOUG CURTIS  
SALINE COUNTY CLERK

SPONSOR: JIM WHITLEY, JP DIST. 10

APPROPRIATION ORDINANCE NO. 2024 - \_\_\_\_\_

BE IT ENACTED BY THE QUORUM COURT OF SALINE COUNTY, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

"AN ORDINANCE TO AMEND THE 2024 SALINE COUNTY BUDGET ORDINANCE NO. 2023-30; TO APPROPRIATE/TRANSFER FUNDS THEREFORE TO THE VARIOUS BUDGETS; AND, FOR OTHER PURPOSES."

WHEREAS, the Sheriff's Office has purchased two (2) new vehicles and needs to replace two (2) more to complete the fleet needed for staff and detention transport, and they have found two (2) available vehicles in accordance with the state contract. The Sheriff would like to use Fund 3402 – Sheriff's 10% Retention Bond Fund to replace one vehicle and Fund 3415 – Jail Maintenance Fund to replace a transport vehicle. The Sheriff's Office also needs to add radio equipment to vehicles and contract for a street camera system, and would like to use Fund – 3402 Sheriff's 10% Retention Bond Fund and requests to appropriate and transfer funds in both budgets (Article 1); and,

WHEREAS, Finance Committee previously met and approved this request.

NOW THEREFORE BE IT ORDAINED BY THE QUOURM COURT OF SALINE COUNTY, ARKANSAS:

Article 1. That the sum of \$105,000.00 is hereby appropriated in Fund 3402 – Sheriff's 10% Retention Bond Fund budget and the sum of \$50,000.00 is hereby appropriated in Fund 3415 – Jail Maintenance Fund and carryover balance increased as follows:

Line Item	Description	Amount
3402.0400.2002	Small Equipment	\$25,000.00
3402.0400.2024	Service Maint & Contracts	\$30,000.00
3402.0400.4005	Capital Outlay-Vehicles	\$50,000.00
3415.0400.4005	Capital Outlay-Vehicles	\$50,000.00

Article 2. It is deemed necessary for the smooth operation of Saline County Government that this ordinance be approved. It has been approved by Saline County Human Resources Committee and Finance Committee on February 5, 2024 and recorded in the minutes.

DATE: MARCH 18, 2024

APPROVED \_\_\_\_\_

MATT BRUMLEY  
SALINE COUNTY JUDGE

ATTEST: \_\_\_\_\_

SPONSOR: BARBARA HOWELL, JP DISTRICT #4

DOUG CURTIS  
SALINE COUNTY CLERK