



**PUBLIC WORKS AND SAFETY COMMITTEE MEETING
AND
FINANCE COMMITTEE MEETING
AGENDA**

DATE-----January 2, 2024

PLACE-----Saline County Courthouse, Courtroom #3

6:30 P.M.-----Call meeting to Order

PUBLIC WORKS AND SAFETY COMMITTEE MEETING:

APPROVAL OF MINUTES

Exhibit A: **Appropriation Ordinance Authorizing the Transfer of Sheriff's
Department Vehicle to the City of Shannon Hills, Arkansas**

FINANCE COMMITTEE MEETING:

APPROVAL OF MINUTES

Exhibit B: **Appropriation Ordinance Establishing Rate of Compensation for
Saline County Election Commissioners**

Exhibit C: **Ordinance Amending 2023 Saline County Budget Ordinance 2022-36**

ADD-ON:

OTHER BUSINESS:

**PUBLIC WORKS & SAFETY COMMITTEE MEETING
and
FINANCE COMMITTEE MEETING
December 4, 2023 MINUTES**

Committee Members:

Pat Bisbee, District 1	Josh Curtis, District 7
Everette Hatcher, District 2	Ed Albares, District 8
Carlton Billingsley, District 3	C. J. Engel, District 9
Barbara Howell, District 4	Jim Whitley, District 10
Justin Rue, District 5	Clint Chism, District 11
Rick Bellinger, District 6 LATE	VACANT - District 12
	Keith Keck, District 13

PUBLIC WORKS AND SAFETY COMMITTEE MEETING

Pat Bisbee called the meeting to order. Motion made by Carlton Billingsley, second by Clint Chism, to approve the minutes from the Public Works & Safety Committee Meeting held on November 6, 2023. Motion carried.

There was no new business to discuss.

Motion to Adjourn made by Jim Whitley, second by Clint Chism, vote was unanimous, meeting was adjourned.

FINANCE COMMITTEE MEETING

Josh Curtis called the Finance Committee Meeting to Order. Motion to approve the Minutes for the Finance Committee Meeting held on November 6, 2023 made by CJ Engel, second by Barbara Howell. Vote was unanimous, motion carried.

Exhibit A: Ordinance Amending 2023 Millage Rates in Saline County - Motion to approve made by Jim Whitley, second by Justin Rue. Vote was unanimous, motion carried.

Exhibit B: Ordinance Amending the 2023 Budget Ordinance 2022-36 – Motion to approve made by Pat Bisbee, second by Carlton Billingsley. Vote was unanimous, motion carried.

ADD-ON: No add-ons.

COMMENTS: No comments from the public.

After the Quorum Court meeting the Court moved directly into a Budget Meeting.

Motion to adjourn made by Clint Chism, second by Justin Rue. Vote was unanimous, meeting adjourned.

APPROPRIATION ORDINANCE NO. 2024-____

BE IT ORDAINED BY THE QUORUM COURT OF THE COUNTY OF SALINE, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED: "AN ORDINANCE AUTHORIZING THE SHERIFF'S DEPARTMENT TO TRANSFER AN UNUSED DEPARTMENT VEHICLE TO THE CITY OF SHANNON HILLS."

WHEREAS, the Sheriff's Department is in possession of a 2017 Dodge Charger Pursuit, VIN No. 2C3CDXAT9HH654445 ("2017 Dodge Charger Pursuit"); and

WHEREAS, the 2017 Dodge Charger Pursuit is in excess of 120,000 miles and has remained unused by the Sheriff's Department due to extensive repair needs, the costs of which have been determined by the Sheriff's Department to be greater than the potential value to the Department if repaired; and

WHEREAS, the City of Shannon Hills has expressed interest in purchasing the vehicle from the Sheriff's Department for one thousand five hundred dollars (\$1,500); and

WHEREAS, Ark. Code Ann. § 14-16-116 permits the transfer of County personal property to a municipality after authorization by the quorum court.

NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF SALINE COUNTY, ARKANSAS:

Article 1. The Sheriff's Department is hereby authorized to transfer the unused 2017 Dodge Charger Pursuit to the City of Shannon Hills, Arkansas, pursuant to Ark. Code Ann. § 14-16-116.

DATE: JANUARY 15, 2024

APPROVED

MATT BRUMLEY
SALINE COUNTY JUDGE

ATTEST

DOUG CURTIS
SALINE COUNTY CLERK

SPONSOR: BARBARA HOWELL, JP DISTRICT #4

APPROPRIATION ORDINANCE NO. 2024-_____

BE IT ORDAINED BY THE QUORUM COURT OF THE COUNTY OF SALINE, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED: "AN ORDINANCE ESTABLISHING THE COMPENSATION FOR THE SALINE COUNTY ELECTION COMMISSIONERS."

WHEREAS, Act 356 of 2023 changed the minimum compensation of county election commissioners to \$125 per meeting; and

WHEREAS, the Saline County Quorum Court desires to create a new ordinance establishing the compensation of its County Election Commissioners as required by Act 356 of 2023.

NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF SALINE COUNTY, ARKANSAS:

Article 1. Each member of the Saline County Board of Election Commissioners shall receive, for his or her services, the sum of one hundred twenty-five dollars (\$125) per public meeting when official business is conducted up to a total of ten (10) meetings for an election.

Article 2. For each meeting over ten (10) meetings when official business is conducted for an election, each member of the Saline County Board of Election Commissioners shall receive for his or her services the sum of twenty-five dollars (\$25).

Article 3. Each member of the Saline County Board of Election Commissioners shall receive compensation of fifteen dollars (\$15) per hour worked outside of a public meeting.

Article 4. To receive compensation for work performed outside of a public meeting, each member of the Saline County Board of Election Commissioners shall file a claim with the Saline County Clerk documenting tasks completed by the member and the time required to complete those tasks in order to receive hourly compensation, as required by Ark. Code Ann. § 7-4-111(d).

Article 5. In accordance with Ark. Code Ann. § 7-4-111(e), members of the Saline County Board of Election Commissioners shall not be paid hourly compensation for tasks completed more than one hundred (100) days prior to Election Day or more than forty (40) days after Election Day.

Article 6. All Ordinances and parts of Ordinances in conflict herewith are hereby repealed to the extent of such conflict.

DATE: JANUARY 15, 2024

APPROVED _____
MATT BRUMLEY
SALINE COUNTY JUDGE

ATTEST _____
DOUG CURTIS
SALINE COUNTY CLERK

SPONSOR: BARBARA HOWELL, JP DISTRICT #4

EXHIBIT "C"

APPROPRIATION ORDINANCE NO. 2024 - _____

BE IT ENACTED BY THE QUORUM COURT OF SALINE COUNTY, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

“AN ORDINANCE TO AMEND THE 2023 SALINE COUNTY BUDGET ORDINANCE NO. 2022-36; ANTICIPATE REVENUE AND TO APPROPRIATE/TRANSFER FUNDS THEREFORE TO THE VARIOUS BUDGETS; AND, FOR OTHER PURPOSES.”

WHEREAS, the County received revenues in various funds which did not have anticipated revenue line items in the original budget for 2023 and need to be added as anticipated revenues in accordance with Ark. Code Ann. 14-20-103 (Article 1); and,

WHEREAS, the County Clerk had an employee that should have had a bonus on their position in FY 2023, and it was not posted in the budget Ordinance 2022-36. The Financial Management Department requests to appropriate funds in Fund 1000 – County General Fund, County Clerk Department (0101) budget (Article 2); and,

WHEREAS, the County Judge requests to transfer funds in Fund 1000 – County General Fund, Maintenance Department (0108) budget to replace roofs of various buildings due to storm damage at the Saline County Fairgrounds, and requests to appropriate the insurance claim funds received from the claims in the County General Fund (Article 3); and

WHEREAS, the County Treasurer has received insurance reimbursement checks from retirees, Saline County Library and ASU Three Rivers totaling \$441,144.65. The County Financial Management Department (0113) requests to appropriate a portion of these funds to insurance (Article 4); and,

WHEREAS, the County IT Department requests to transfer funds in Fund 1000 – County General Fund, IT Department (0115) budget for expenses that were coded properly upon payment but budgeted in another line (Article 5); and,

WHEREAS, the County Judge requests to transfer funds in Fund 1000 – County General Fund, Courthouse Maintenance Department (0130) budget to cover the additional insurance on the building that was not budgeted (Article 6); and

WHEREAS, the County Judge requests to transfer funds in Fund 1000 – County General Fund, Complex Maintenance Department (0131) budget to cover the maintenance & service contracts for the energy savings annual contract (Article 7); and

WHEREAS, the Sheriff requests to transfer funds in the County General Fund, Sheriff Department for various line items (Article 8); and,

WHEREAS, the Sheriff requests to transfer funds in the County Jail Fund, County Jail Department for various line items (Article 9); and,

WHEREAS, the Sheriff requests to appropriate insurance proceeds received from a totaled vehicle in Fund 1000 – County General Fund, Sheriff Department (0400) for the purchase of a replacement fleet vehicle (Article 10); and,

WHEREAS, the Finance Committee previously met and approved this request.

NOW THEREFORE BE IT ORDAINED BY THE QUOURM COURT OF SALINE COUNTY, ARKANSAS:

Article 1. That the following revenues be appropriated in the appropriate fund budgets as follows:

Fund.Account	Description	Amount
1000.7102	Federal Forest Reserves	\$17,155.52
1000.8808	Transfer from #3017 Jail Operation	\$679.34
1000.8811	Transfer from #3402 Sheriff's Bail Bond	\$25.24
1000.9951	Prior Year Voided Checks	\$4,910.38
2000.9951	Prior Year Voided Checks	\$14.78
3001.8801	Transfer from County General	\$50.00
3008.8301	Insurance Premiums	\$71.14
3008.8701	Donations	\$100.00
3008.8706	Miscellaneous Revenues	\$6,465.63
3008.8712	Sale of Materials	\$57.68
3008.8774	Bank Deposits/Credit Card	\$5,052.87
3019.9951	Prior Year Voided Checks	\$1,450.70
3020.8893	Budget Transfer	\$120,000.00
3024.8722	Refund Warrant Overpayment	\$224.89
3403.8773	Stormwater Permits	\$1.00
3404.8893	Budget Transfer	\$200,239.98
3416.7501	Interest Income	\$13,746.39
3416.8892	Expense Reimbursement	\$288,161.26
3514.7010	State Grants	\$18,916.43
3759.8893	Budget Transfer	\$1.00
3761.7109	Other Federal Grants	\$29,925.00
4801.7501	Interest Income	\$2,903.13
7001.7301	Local Sales Tax	\$6,815.21
7001.7501	Interest Income	\$1,420.90
7001.8703	Excess Commissions-Treas.	\$1,510.99
7001.8722	Refund of Overpayment	\$574.81
7001.8763	Hanger Rentals	\$4,096.38
7001.8765	Ramp Tie Down Fee Leases	\$945.00
7001.8767	Fuel Sales	\$56,555.54
7001.8772	Storage Room Rent	\$1,450.00
7001.8811	Transfer from Fund #3402	\$422.58
7001.8888	Transfer from State Grants Funds	\$18,916.43
7001.8892	Expense Reimbursement	\$223,559.80
7001.8893	Budget Transfer	\$29,999.00

Article 2. That the sum of \$1,582.00 is hereby appropriated in the County General Fund, County Clerk Department budget as follows:

Line Item	Description	Amount
1000.0101.1032	Salaries, Other	\$1,582.00

Article 3. That the sum of \$55,334.88 is hereby appropriated in the County General Fund, Maintenance Department budget and anticipated revenues increased in County General Fund as follows:

Line Item	Description	Amount
1000.0108.2020	Building Materials & Supp.	\$55,334.88
1000.8718	Insurance Proceeds	\$55,300.00

Article 4. That the sum of \$323,563.01 is hereby appropriated in the County General Fund, FMD budget and anticipated revenues be increased by \$323,563.01 as follows:

Line Item	Description	Amount
1000.0113.1009	Health Ins Match	\$267,421.63
1000.0113.3058	General Insurance	\$56,141.38
1000.8301	Insurance Premiums	\$323,563.01

Article 5. That the sum of \$87,715.01 is hereby transferred in the County General Fund, IT Department budget as follows:

Transfer From	Description	Transfer To	Description	Amount
1000.0115.3102	Computer Software	1000.0115.3017	License Mgmt.	\$71,321.67
1000.0115.3009	Professional Services	1000.0115.3017	License Mgmt.	\$5,977.97
1000.0115.2002	Small Equipment	1000.0115.3017	License Mgmt.	\$10,415.37

Article 6. That the sum of \$12,492.79 is hereby transferred in the County General Fund, Courthouse Maintenance Department budget as follows:

Transfer From	Description	Transfer To	Description	Amount
1000.0130.3102	Electricity	1000.0130.3058	General Insurance	\$12,492.79

Article 7. That the sum of \$11,845.00 is hereby transferred in the County General Fund, Complex Maintenance Department budget as follows:

Transfer From	Description	Transfer To	Description	Amount
1000.0131.3060	Electricity	1000.0131.2024	Maint & Serv Cont.	\$11,845.00

Article 8. That the sum of \$70,780.00 is hereby transferred in the County General Fund, Sheriff Department budget and anticipated revenues increased as follows:

Transfer From	Description	Transfer To	Description	Amount
1000.0400.1006	Social Security Match	1000.0400.1036	Employee Bonuses	\$20,000.00
1000.0400.1008	Retirement Match	1000.0400.1030	Holiday Pay	\$23,694.00
1000.0400.1008	Retirement Match	1000.0400.1009	Health Ins Match	\$7,334.00
1000.0400.2006	Clothing & Uniforms	1000.0400.2023	Parts & Repairs	\$7,948.00
1000.0400.3020	Telephone	1000.0400.4004	Capital Outlay-M&E	\$11,804.00

Article 9. That the sum of \$201,409.00 is hereby transferred in the County Jail Fund, County Jail Department as follows:

Transfer From	Description	Transfer To	Description	Amount
3017.0418.1008	Noncountry Retire	3017.0418.1030	Holiday Pay	\$21,252.00
3017.0418.1009	Health Ins. Match	3017.0418.1005	Overtime	\$93,844.00
3017.0418.1031	GAP Hours	3017.0418.2001	General Supplies	\$7,547.00
3017.0418.1033	Federal US Marshall	3017.0418.2002	Small Equipment	\$6,801.00
3017.0418.1006	Social Sec. Match	3017.0418.2006	Clothing & Uniforms	\$5,197.00
3017.0418.2023	Parts & Repairs	3017.0418.2019	Chemicals	\$8,768.00
3017.0418.3060	Electricity	3017.0418.2005	Food	\$58,000.00

Article 10. That the sum of \$44,400.00 is hereby appropriated in the County General Fund, County Sheriff Department budget and anticipated revenues increased by \$39,400.00 as follows:

Line Item	Description	Amount
1000.0400.4005	Capt. Outlay-Vehicle	\$44,400.00
1000.8718	Insurance Proceeds	\$39,400.00

Article 11. It is deemed necessary for the smooth operation of Saline County Government that this ordinance be approved. It has been approved by Saline County Finance Committee on January 2, 2023 and recorded in the minutes.

DATE: JANUARY 16, 2024

APPROVED _____
MATT BRUMLEY
SALINE COUNTY JUDGE

ATTEST: _____
DOUG CURTIS
SALINE COUNTY CLERK

SPONSOR: BARBARA HOWELL, JP DISTRICT #4