



**PUBLIC WORKS AND SAFETY COMMITTEE MEETING
AND
FINANCE COMMITTEE MEETING
AGENDA**

DATE----- March 6, 2023

PLACE-----Saline County Courthouse, Courtroom #3

6:30 P.M.-----Call meeting to Order

PUBLIC WORKS AND SAFETY COMMITTEE MEETING:

APPROVAL OF MINUTES

Informational Item: Reminder of Good Neighbor Award

FINANCE COMMITTEE MEETING:

APPROVAL OF MINUTES

Exhibit "A": Ordinance Amending the 2023-2024 Saline County Quorum Court Procedural Ordinance

Exhibit "B": Ordinance Amending the 2023 Saline County Budget Ordinance 2022-36, QC Monthly Allowance

Exhibit "C": Ordinance Amending the 2023 Saline County Budget Ordinance 2022-36, Sheriff Fleet and County Recorder Fund Transfer to County General

Information Item: Update on County's RFP for New Website

ADD-ON:

COMMENTS:

**** Reminder: Quorum Court Meeting on March 13, 2023. ****

**PUBLIC WORKS & SAFETY COMMITTEE MEETING
and
FINANCE COMMITTEE MEETING
February 6, 2023 MINUTES**

Committee Members:

Pat Bisbee, District 1	Josh Curtis, District 7
Everette Hatcher, District 2	Ed Albares, District 8
Carlton Billingsley, District 3	C. J. Engel, District 9
Barbara Howell, District 4	Jim Whitley, District 10
Justin Rue, District 5	Clint Chism, District 11
Rick Bellinger, District 6	J. R. Walters, District 12
	Keith Keck, District 13

PUBLIC WORKS AND SAFETY COMMITTEE MEETING

Pat Bisbee called the meeting to order. Motion made by J. R. Walters, second by Carlton Billingsley to approve the minutes from the Public Works & Safety Committee Meeting held on January 3, 2023. Vote was unanimous, motion approved.

Discussion: Central Region MetroPlan: 2050 Metropolitan Transportation Plan Inputs – Potential Federal/State Funding for Future Saline County Highway/Road Projects. Keith Keck spoke briefly about this plan and encouraged all the Quorum Court members to start planning for the future of our road system. Metroplan will be putting together a 20-year plan and if we want to be included in the projects they award we need to be putting those things together now. The meeting date hasn't been set yet but we need to be prepared.

Motion to Adjourn made by J. R. Walters, second by Ed Albares. Vote was unanimous, meeting adjourned.

FINANCE COMMITTEE MEETING

Josh Curtis called the Finance Committee Meeting to Order. Motion to approve made by J. R. Walters, second by Ed Albares, to approve the Minutes for the Finance Committee Meeting held on January 3, 2023. Vote was unanimous, motion carried.

Exhibit "A" — Ordinance Amending Emergency Ordinance No. 2021-13 regarding the County's Electronic Funds Transfer System. Motion to approve was made by Pat Bisbee, second by Keith Keck. Vote was unanimous, motion carried.

Exhibit "B" – Ordinance Amending 2022 Saline County Budget Ordinance 2021-31 - Motion to approve made by J.R. Walters, second by Barbara Howell. Vote was unanimous, motion carried.

Exhibit "C" – Ordinance Amending 2023 Saline County Budget Ordinance 2022-36 – Motion to approve made by J. R. Walters, second by Barbara Howell. Vote was unanimous, motion carried.

Action Item: Verbal Approval of Transfer of Certified Patrol Officer to Transport Detention Officer at Budgeted Amount of \$17.70 Per Hour, Retroactive to January 9, 2023 – Motion made by J. R. Walters, second by C. J. Engel. Vote was unanimous, motion approved.

ADD ON: Motion to Suspend the Rules and allow for an add-on made by Jim Whitley, second by Pat Bisbee. Vote was unanimous, motion carried.

Exhibit "D": Ordinance to Amend the 2023 Saline County Budget Ordinance No. 2022-36; to Appropriate/Transfer Funds Therefore to the Various Budgets; and, For Other Purposes. Motion to approved made by Pat Bisbee, second by Justin Rue. Vote was unanimous, motion carried.

COMMENTS: Keith Keck spoke about some upcoming issues that the Quorum Court may be addressed about, and recommended that everyone educate themselves on the matter. Also suggested sharing information between each other.

Carlton Billingsley commended the Sheriff's Office and Road Department for the excellent way they dealt with the recent ice storm.

No public comments.

Motion to adjourn made by J. R. Walters, second by Carlton Billingsley. Vote was unanimous, meeting adjourned.

EMERGENCY ORDINANCE NO. 2023 - ____

BE IT ENACTED BY THE QUORUM COURT OF SALINE COUNTY, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED: "AN ORDINANCE TO AMEND EMERGENCY ORDINANCE 2023-2 TO MODIFY THE RULES OF PROCEDURE FOR THE SALINE COUNTY QUORUM COURT REGARDING THE HUMAN RESOURCES COMMITTEE."

WHEREAS, rules and procedures assure orderly conduct and encourage clear, efficient discussion of ideas; and

WHEREAS, the rules and procedures adopted by the Quorum Court should be reviewed on a regular basis and modified when necessary; and

WHEREAS, the rules and procedures shall be used for all regular and special meetings of the Quorum Court that are legislative in nature and, as applicable, to public hearing of the quorum court or its committees; and

WHEREAS, the Saline County Quorum Court passed Emergency Ordinance 2023-2, entitled "An Ordinance Setting Rules of Procedure for the Saline County Quorum Court," setting forth the Quorum Court's rules and procedures for the years 2023-2024; and

WHEREAS, it has come to the attention of the Quorum Court that there was uncertainty regarding what matters were to be considered by the Quorum Court's Human Resources ("HR") Committee and the Quorum Court seeks to ensure that all proper matters associated with human resources in Saline County government are reviewed by the Quorum Court's HR Committee.

NOW THEREFORE BE IT ORDAINED by the Quorum Court of Saline County, Arkansas that:

Article 1. Article 11, "Standing Committees of the Quorum Court," of the Saline County Quorum Court Emergency Ordinance No. 2023-2, is hereby amended to read as follows:

(e) Duties – HR Committee

1. The HR Committee shall have the responsibility of hearing and making recommendations on resolutions and ordinances concerning the following: personnel policies, Personnel Policy Manual, County benefit package, official and employee payroll, and human resource issues, or any other matter if recommended for consideration by the Saline County Human Resources Director.

Article 2. Any strikethroughs or underlined additions in Article 1 are to be deemed applied subsequent to passage but prior to publication and application of the terms set forth herein.

Article 3. If any section of this ordinance shall be declared unconstitutional or unlawful, only that section of the ordinance shall be affected and all other provisions of the ordinance shall remain in full force and effect.

Article 4. Any parts of Saline County Quorum Court Emergency Ordinance 2023-2 in conflict herewith are hereby repealed to the extent of such conflict.

Article 5. An emergency is hereby declared to exist as, without the modification and clarification of the Quorum Court's rules of procedures, relevant items impacting county government, associated with human resources, may potentially not be considered by the quorum court, and this ordinance shall be in full force and effect from and after its passage, publication, and approval.

DATE: March 13, 2023

APPROVED: _____
MATT BRUMLEY
SALINE COUNTY JUDGE

ATTEST: _____
DOUG CURTIS
SALINE COUNTY CLERK

SPONSOR: JIM WHITLEY, J.P. District #10

APPROPRIATION ORDINANCE NO. 2023 – _____

BE IT ENACTED BY THE QUORUM COURT OF SALINE COUNTY, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

"AN ORDINANCE TO AMEND THE 2023 SALINE COUNTY BUDGET ORDINANCE NO. 2022-36; TO APPROPRIATE AND TRANSFER FUNDS THEREFORE TO THE VARIOUS BUDGETS; AND FOR OTHER PURPOSES."

WHEREAS, the Saline County Justices of the Peace ("Justices of the Peace") receive per diem compensation, as a per calendar day allowance, for attending meetings of the County Quorum Court, as defined per Ark. Code Ann. §14-14-1205(a)(2)(A); and

WHEREAS, the Justices of the Peace travel and often conduct business related to their positions as Justices of the Peace, in his/her district, for which they do not currently receive any other allowable expense, compensation expense reimbursement, or expense allowance, as contemplated and set forth in Ark. Code Ann. §14-14-1205(a)(2)(A) and (a)(3); and

WHEREAS, the Quorum Court requests to transfer funds in Fund 1000 – County General, Quorum Court department (0107) budget for the purpose of an expense allowance, as contemplated by Ark. Code Ann. §14-14-1205(a)(3), for items such as travel, fuel, and other miscellaneous expenses incurred as result of the performance of their duties as the Justices of the Peace; and

WHEREAS, the Finance Committee previously met and approved this request.

NOW THEREFORE BE IT ORDAINED BY THE QUORUM COURT OF SALINE COUNTY, ARKANSAS:

Article 1. That the sum of \$16,793.40 is hereby transferred in Fund 1000 – County General, Quorum Court (0107) department budget as follows:

Transfer From	Description	Transfer To	Description	Amount
1000.0107.3030	Travel	1000.0107.1014	Allowance	\$15,600.00
1000.0107.3030	Travel	1000.0107.1006	Social Security Match	\$1,193.40

Article 2. It is deemed necessary for the smooth operation of Saline County Government that this ordinance be approved.

DATE: MARCH 13, 2023

APPROVED _____
MATT BRUMLEY
SALINE COUNTY JUDGE

ATTEST: _____
DOUG CURTIS
SALINE COUNTY CLERK

SPONSOR: J. R. WALTERS, JP DISTRICT #12

EXHIBIT "C"

APPROPRIATION ORDINANCE NO. 2023 - _____

BE IT ENACTED BY THE QUORUM COURT OF SALINE COUNTY, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

"AN ORDINANCE TO AMEND THE 2023 SALINE COUNTY BUDGET ORDINANCE NO. 2022-36; TO APPROPRIATE/TRANSFER FUNDS THEREFORE TO THE VARIOUS BUDGETS; AND, FOR OTHER PURPOSES."

WHEREAS, the County closed on the loan for the Sheriff's new fleet vehicles and the bank sent the proceeds directly to the County for the County to process the claim for payment of the vehicles and the equipment that will be installed. The Comptroller requests to appropriate revenue for the loan proceeds and additional funds into the Fund 1000 – County General, Sheriff Department (0400) budget to pay the expense for the vehicles and the associated equipment on those vehicles from such loan proceeds (Article 1); and,

WHEREAS, the County Circuit Clerk has collected a balance overage in both Fund 3006 – County Recorder Cost Fund-75% and Fund 3404 – County Recorder Cost Fund-25% and requests to appropriate the transfer of such funds to Fund 1000 – County General Fund in accordance with ACA § 21-6-307(c)(2)(C) (Article 2); and,

WHEREAS, the Finance Committee previously met and approved this request.

NOW THEREFORE BE IT ORDAINED BY THE QUORUM COURT OF SALINE COUNTY, ARKANSAS:

Article 1. That the sum of \$1,190,000.00 is hereby appropriated in Fund 1000 – County General Fund, Sheriff Department (0400) budget and anticipated revenues increased as follows:

Line Item	Description	Amount
1000.0400.5003	Note Principal	\$74,415.83
1000.0400.4004	Capital Outlay-Mach & Equip	\$412,339.25
1000.0400.1005	Capital Outlay-Vehicles	\$703,244.92
1000.9202	Loan Proceeds	\$1,190,000.00

Article 2. That the sum of \$400,479.94 is hereby appropriated in Funds 3006 – County Recorder and 3404 – County Recorder Computers-25% budget and anticipated revenues increased in Fund 1000 – County General Fund as follows:

Line Item	Description	Amount
3006.0102.9999	Transfers Out	\$100,119.98
3404.0102.9999	Transfers Out	\$300,359.96
1000.8893	Transfers In	\$400,479.94

Article 3. It is deemed necessary for the smooth operation of Saline County Government that this ordinance be approved. It was approved by Saline County Finance Committee on March 6, 2023 and recorded in the minutes.

DATE: MARCH 13, 2023

APPROVED _____
MATT BRUMLEY
SALINE COUNTY JUDGE

ATTEST: _____
DOUG CURTIS
SALINE COUNTY CLERK

SPONSOR: J. R. WALTERS, JP DISTRICT #12