



**SALINE COUNTY QUORUM COURT
AGENDA**

DATE-----December 19, 2022

PLACE-----Saline County Courthouse, Courtroom #3

6:30 P.M.-----Call Meeting to Order

INVOCATION

PLEDGE OF ALLEGIANCE

CLERK: Call the Roll

APPROVAL OF MINUTES

REPORTS/PROCLAMATIONS:

- 1. Proclamation Honoring Harmony Grove Football Team**
- 2. Presentation of Federal Audit**
- 3. Saline County Prosecutor's Office Report—Hot Check Report**

OLD BUSINESS:

Exhibit "A" Ordinance Adding Roads to the County Road System (2nd Reading)

NEW BUSINESS:

Exhibit "B" Appointment to Saline County Arkansas Waterworks & Sanitary Sewer Public Facilities Board (Woodland Hills)

Exhibit "C" Resolution Adopting Act 833 Funds Recommendation by the Intergovernmental Cooperation Council

Exhibit "D" Ordinance Approving 2022 Millage Rates in Saline County

Exhibit "E" Ordinance Establishing Local Assistance Tribal Consistency Fund

Exhibit "F" Ordinance Transferring SCSO Funds

ADD ON:

Exhibit "G" Ordinance Amending 2021 Saline County Budget Ordinance 2021-31

Exhibit "H" Ordinance Approving 2022 Saline County Annual Budget; Copy of 2022 Saline County Annual Budget Included as Exhibit "I"

DISCUSSION:

COMMENTS:

**SALINE COUNTY QUORUM COURT
MINUTES
NOVEMBER 21, 2022**

The Saline County Quorum Court met on Monday, November 21, 2022 at 6:30 p.m. in Courtroom #3 in the Saline County Courthouse. County Judge Jeff Arey called the meeting to order. Justice of the Peace Jim Whitley gave the invocation and Judge Arey led the Pledge of Allegiance.

Roll call was taken with 12 members present. Tammy Schmidt was not in attendance.

Motion by J. R. Walters and seconded by Barbara Howell to approve the Minutes from the October 17, 2022 Quorum Court Meeting. Motion passed unanimously by voice vote.

REPORTS/PROCLAMATIONS:

Presentation by Brian Nalley with the Saline Watershed Alliance regarding the Saline River and what it has to offer as well as ways to protect it for the future. Also speaking on this matter was Tate Wentz with the Department of Agriculture; Water Quality Division Manager.

OLD BUSINESS:

NONE

NEW BUSINESS:

Motion by Josh Curtis and seconded by J. R. Walters to suspend the rules and read title only of all Exhibits. Motion passed unanimously by voice vote.

Exhibit "A": Motion by J. R. Walters and seconded by Barbara Howell to Approve Ordinance Abolishing Public Facilities Board of Saline County, Arkansas; copy of Resolution Attached as Exhibit "1". Rollcall vote; motion passed unanimously. Ordinance 2022-30.

Exhibit "B": Motion by J. R. Walters and seconded by Pat Bisbee to Approve Resolution Expressing Willingness to Utilize STBG Program Funds for the Hwy. 5 & DeSoto Project. Motion passed unanimously by voice vote. Resolution 2022-8.

Exhibit "C": Motion by J. R. Walters and seconded by Barbara Howell to Approve Resolution Encouraging Arkansas General Assembly to Pass Meaningful Legislation to Ensure Public Safety and Provide Relief to County Jails. Motion passed unanimously by voice vote. Resolution 2022-9.

Exhibit "D": Motion made by J. R. Walters and seconded by Barbara Howell to approve First Reading of Ordinance Adding Roads to the County Road System. Motion passed unanimously by voice vote.

Exhibit "E": Motion by J. R. Walters and seconded by Carlton Billingsley to Approve Ordinance Amending 2022 Saline County Budget Ordinance 2021-31 for Election Commission and Treasurer Automation Reimbursements. Rollcall vote; motion passed unanimously. Ordinance 2022-31.

ACTION ITEM:

Motion by J. R. Walters and seconded by Keith Keck to Approve Previously Appropriated Funds from the Animal Control Fund, to be sent to the Saline County Humane Society and the Hot Springs Village Welfare League. Motion passed by unanimously by voice vote.

ADD ON:

NONE

DISCUSSION:

NONE

COMMENTS:

Thank you from Judge Arey on behalf of his family for the kindness shown after the passing of his mother-in-law.

Budget Meeting Scheduled for immediately after Quorum Court Meeting.

Motion made by J. R. Walters and seconded by Clint Chism to adjourn. Motion passed by voice vote.

Meeting adjourned at 7:14 p.m.

ORDINANCE NO. 2022-_____

BE IT ENACTED BY THE QUORUM COURT OF SALINE COUNTY, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED: "AN ORDINANCE AMENDING ORD. 92-36 FOR THE PURPOSE OF ADDING ROADS TO THE COUNTY ROAD SYSTEM".

Article 1. The following roads in Saline County have been inspected and found to be in compliance with Ordinances 88-32 and 99-47 and therefore eligible to be included in the county road system. Therefore, these roads are hereby accepted and added to the County Road System.

Heritage Valley Drive	200 Feet of Extension
Zumbehl Cove	156 Feet
Vincintage Cove	990 Feet
Sungate Drive	790 Feet
Sam's Hill Estates Drive	322 Feet
Heritage Way	498 Feet of Extension
Sunstone Drive	1,290 Feet
Hampton Drive	1,015 Feet of Extension
Trelon Cove	364 Feet
Sunlight Cove	386 Feet
Wingate Drive	947 Feet of Extension
Bentwood Drive	1,045 Feet

Article 2. It is deemed necessary for the smooth operation of Saline County Government that this ordinance be approved.

DATED: December 19, 2022

APPROVED _____
JEFF AREY
SALINE COUNTY JUDGE

ATTEST _____
DOUG CURTIS
SALINE COUNTY CLERK

SPONSOR: J. R. WALTERS, JP DISTRICT #12

2nd Reading

APPOINTMENT

**IN THE MATTER OF AN APPOINTMENT TO THE
SALINE COUNTY, ARKANSAS WATERWORKS
& SANITARY SEWER PUBLIC FACILITIES BOARD
(WOODLAND HILLS)**

WHEREAS, the term of Steve Dawson as a member of the Saline County, Arkansas Waterworks & Sanitary Sewer Public Facilities Board (Woodland Hills) (the "Board") expired on December 1, 2022, thus creating a vacancy.

WHEREAS, it is considered to be in the best interest of the Board and the citizens of Saline County that **Steve Dawson** be re-appointed to serve on said Board.

THEREFORE, in accordance with A.C.A. 14-137-108 **Steve Dawson** is hereby re-appointed to said Board for terms to expire on December 1, 2027.

JEFF AREY
SALINE COUNTY JUDGE

DATE: December 19, 2022

RESOLUTION NO. 2022 - _____

BE IT RESOLVED BY THE QUORUM COURT OF THE COUNTY OF SALINE, STATE OF ARKANSAS THAT THE RECOMMENDATION OF THE SALINE COUNTY INTERGOVERNMENTAL COOPERATION COUNCIL WITH REGARDS TO THE APPORTIONMENT OF ACT 833 FUNDS BE ADOPTED.

WHEREAS, Act 833 of 1991, as codified at A.C.A. § 14-284-401 et seq., was approved by the Legislative Body of Arkansas wherein it provides for additional funding for Arkansas Fire Departments through additional insurance premiums assessed against insurers writing fire insurance and similar coverage in Arkansas; and

WHEREAS, 3.00 percent of anticipated revenues will be allocated by the Arkansas Department of Finance and Administration to Saline County (as defined in Act 833 of 1991, as amended), and

WHEREAS, this act allows the Intergovernmental Cooperation Council of each county to recommend the appropriations of said monies to each municipal and rural fire department based on fire protection needs; and

WHEREAS, the Saline County Intergovernmental Cooperation Council met at the OEM/911 Communications Center on October 18, 2022; and

WHEREAS, the Intergovernmental Council voted to set the deadline for submission of the required Act 833 paperwork to the County as June 15, 2023; and

WHEREAS, the Intergovernmental Council voted to distribute the 2022 Act 833 funds on a points system provided by the Saline County Firefighters' Association. The points were converted to percentages to distribute the funds to the fire departments based on needs as follows:

Alexander	4.1669%	Lonsdale	2.7780%
Bauxite	5.5555%	Northeast	5.5555%
Benton	5.5555%	Paron	5.5555%
Bryant	5.5555%	Salem	5.5555%
Collegeville	5.5555%	Sardis	5.5555%
Crow's Station	5.5555%	Shannon Hills	5.5555%
East End	5.5555%	Shaw	5.5555%
Haskell	5.5555%	Traskwood	5.5555%
Hot Springs Village	2.7780%	Turtle Creek	5.5555%
Lake Norrell	5.5555%	West Pulaski	1.3891%

NOW THEREFORE BE IT RESOLVED BY THE SALINE COUNTY QUORUM COURT that the preceding recommended allocation is hereby approved and the report of the Saline County Intergovernmental Cooperation Council is adopted.

IT IS FURTHER RESOLVED BY THE SALINE COUNTY QUORUM COURT all Saline County fire departments have executed Mutual Aid Agreements among the departments within the County. Said Agreements are on file in the Office of the Emergency Management and shall be submitted to the Arkansas Fire Protection Services Board as required. If a department within Saline County does not submit the required Act 833 paperwork by the deadline set by the state of Arkansas and the County then that department's Act 833 allocation will be redistributed to the remaining eligible departments with the County.

THIS RESOLUTION shall be in full force and effect from and after its passage and approval.

DATED: DECMEBER 19, 2022

APPROVED _____
JEFF AREY
SALINE COUNTY JUDGE

ATTEST _____
DOUG CURTIS
SALINE COUNTY CLERK

SPONSORS: J. R. WALTERS, JP DISTRICT #12

APPROPRIATION ORDINANCE NO. 2022 – _____

BE IT ORDAINED BY THE QUORUM COURT OF SALINE COUNTY, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED: "AN ORDINANCE APPROVING THE MILLAGE RATES IN THE COUNTY".

Article 1. The following reflects the millage rates made in accordance with A.C.A. 14-14-904. The following millage shall be collected in the year 2023 for the year 2022.

<u>CITY TAX</u>	<u>REAL & PERSONAL</u>
City of Alexander	.0015
City of Bauxite	.0050
City of Benton	.0038 (City .0028; Fire .0010)
City of Bryant	.0019
City of Haskell	.0050
City of Shannon Hills	.0040
City of Traskwood	.0050
<u>COUNTY TAX</u>	
County General	.0050
County Road	.0030
County Library	.0017
Timber Lands	.20 CENTS
<u>SCHOOL TAX</u>	
#1 Harmony Grove	.0445
#3 Glen Rose	.0382
#8 Benton	.0419
#14 Bauxite	.0386
#25 Bryant	.0406
#18 Fountain Lake	.0348
#37 Grant - Sheridan	.0360
#74 Pulaski Special	.0407
#17 Jessieville	.0387

Article 2. It is deemed necessary for the smooth operation of Saline County Government that this ordinance be approved.

DATE: DECEMBER 19, 2022

APPROVED _____
 JEFF AREY
 SALINE COUNTY JUDGE

ATTEST _____
 DOUG CURTIS
 SALINE COUNTY CLERK

SPONSOR: J. R. WALTERS, JP DISTRICT #12

SALINE COUNTY EMERGENCY ORDINANCE NO. 2022- _____

BE IT ENACTED BY THE QUORUM COURT OF SALINE COUNTY, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

"AN ORDINANCE ESTABLISHING A COUNTY GENERAL SUB-FUND TO BE CALLED THE LOCAL ASSISTANCE TRIBAL CONSISTENCY FUND (LATC); AND TO DECLARE AN EMERGENCY".

NOW THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF SALINE COUNTY, STATE OF ARKANSAS, THAT:

Article 1. Affirmation. It comes before this Court that there is a need to establish a County General sub-fund on the books of the county to track Local Assistance and Tribal Consistency Fund revenues made available to "eligible revenue sharing counties" under the American Rescue Plan Act (ARPA). This Court recognizes and affirms the need for such a fund to properly account for and control all such revenues allowed and expenditures made.

Article 2. Establishment of Fund. There is hereby created on the books of the Saline County Treasurer and the books of the Saline County Clerk or Comptroller a County General sub-fund to be known as the **Local Assistance Tribal Consistency Fund** or more commonly referred to as the **LATC Fund**. The fund number is **1007** and the revenue code is **7112** as assigned by Arkansas Legislative Audit. Any transfer codes; office/department codes; and expenditure codes are to be assigned locally using the County Financial Management System per the direction of Arkansas Legislative Audit.

Article 3. Operation of Fund. The LATC Fund is subject to all the normal county budgeting, appropriation and expenditure regulations of Title 14 of Arkansas Code Annotated and the County Financial Management System. In accordance with the American Rescue Plan Act the LATC funds are available for any governmental purpose other than a lobbying activity. LATC funds can be treated like general revenue funds or PILT payments. Proper records and documentation must be maintained on the use of these funds for the annual Obligation and Expenditure Report until all funds are expended and for federal audit purposes.

Article 4. Emergency Clause. It is found by this Court that the receipt of LATC funding is imminent making it necessary to establish the Local Assistance and Tribal Consistency Fund in order to properly track the revenue and appropriated expenditures. Therefore, an emergency is declared to exist and this ordinance shall be in full force and effect from the date of passage and approval.

Article 5. It is deemed necessary for the smooth operation of Saline County Government that this ordinance be approved.

DATE: DECEMBER 19, 2022

APPROVED _____
JEFF AREY
SALINE COUNTY JUDGE

ATTEST _____
DOUG CURTIS
SALINE COUNTY CLERK

SPONSOR: J. R. WALTERS, JP DISTRICT #12

APPROPRIATION ORDINANCE NO. 2022 - _____

BE IT ENACTED BY THE QUORUM COURT OF SALINE COUNTY, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

"AN ORDINANCE TO AMEND THE 2022 SALINE COUNTY BUDGET ORDINANCE NO. 2021-31; TO APPROPRIATE AND TRANSFER FUNDS HELD BY THE SALINE COUNTY SHERIFF'S OFFICE TO THE COUNTY GENERAL FUND, OTHER AGENCIES, AND OTHER SHERIFF ACCOUNTS; AND FOR OTHER PURPOSES."

WHEREAS, the Saline County Sheriff's Office (SCSO) has both a Paper Service Account and a Circuit Court Account; and

WHEREAS, in the 2018 audit performed by Arkansas Legislative Audit (ALA) of the SCSO Accounts, ALA entered a finding that there were unidentified funds not settled in the Paper Service Account and the Circuit Court Account and recommended that the SCSO reconcile the bonds pending to the bank balance monthly; and

WHEREAS, ALA recommended consistent unidentified balances over a period of time could be settled to the appropriate agencies; and

WHEREAS, the SCSO has chosen the percentages and accounts below based on the recommendations of the Administrative Office of the Courts (AOC), ALA, and the Saline County Civil Attorney's Office; and

WHEREAS, the Sheriff has determined there is an unidentified balance that has remained consistent for over a year, and requests to settle those funds to the appropriate agencies in the following manner, and

WHEREAS, the Finance Committee previously met and approved this request.

NOW THEREFORE BE IT ORDAINED BY THE QUORUM COURT OF SALINE COUNTY, ARKANSAS:

Article 1. From the Circuit Court Account –

- a) Fifty percent (50%) or \$5,000.00 to the County General Fund to increase the Fine and Restitution Installment Payments anticipated revenues; and
- b) Twenty-five percent (25%) or \$2,500.00 to the County General Fund to increase the Fines anticipated revenues; and
- c) Twenty-five percent (25%) or \$2,500.00 to be paid to the State Administration of Justice Fund as Court Costs.

Article 2. From the Paper Service Account –

- a) Seventy-five percent (75%) or \$5,625.00 to the County General Fund to increase the Bond Fees and Paper Service Fees anticipated revenues; and
- b) Twenty-five percent (25%) or \$1,875.00 to the Saline County Sheriff's Office Radio Account to increase the Bond Fees and Paper Service Fees anticipated revenues.

Article 3. Any County Court Order necessary to transfer the funds set forth above, to accomplish the intent of this appropriation ordinance, shall reference this appropriation ordinance.

Article 4. It is deemed necessary for the smooth operation of Saline County Government that this ordinance be approved.

DATE: DECEMBER 19, 2022

APPROVED _____
JEFF AREY
SALINE COUNTY JUDGE

ATTEST: _____
DOUG CURTIS
SALINE COUNTY CLERK

SPONSOR: J. R. WALTERS, JP DISTRICT #12

APPROPRIATION ORDINANCE NO. 2022 - _____

BE IT ENACTED BY THE QUORUM COURT OF SALINE COUNTY, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

"AN ORDINANCE TO AMEND THE 2022 SALINE COUNTY BUDGET ORDINANCE NO. 2021-31; TO APPROPRIATE AND TRANSFER FUNDS THEREFORE TO THE VARIOUS BUDGETS; AND FOR OTHER PURPOSES."

WHEREAS, the Sheriff's Office has received reimbursement checks totaling \$1,000.00 from AAC for two deductible reimbursements. The Sheriff requests to appropriate these funds in Fund 1000 – County General, Sheriff department (0400) budget for the purpose of paying for repairs and fleet maintenance (Article 1); and

WHEREAS, the Coroner received a check totaling \$7,923.19 from Baptist Health to reimburse the County for taxes and tags on the mobile morgue. The Coroner requests to appropriate the funds in Fund 1000 – County General, Coroner department (0419) budget for the purpose of paying the taxes and fees for the mobile morgue in order that it may be moved/relocated, if needed (Article 2); and

WHEREAS, the County Judge requests to transfer funds totaling \$22,800.00 in Fund 1000 – County General, County Judge (0100) and Courthouse Maintenance (0130) budgets for the purchase of furniture (Article 3); and

WHEREAS, the Finance Committee previously met and approved this request.

NOW THEREFORE BE IT ORDAINED BY THE QUORUM COURT OF SALINE COUNTY, ARKANSAS:

Article 1. Anticipated revenues be increased in the County General Fund by \$1,000.00 and the sum of \$1,000.00 is hereby appropriated in Fund 1000 – County General, 0400 – Sheriff Department budget as follows:

Line Item	Description	Amount
1000.8718	Insurance Proceeds	\$1,000.00
1000.0400.2023	Parts & Repairs	\$1,000.00

Article 2. Anticipated revenues be increased in County General by \$7,923.19 and the sum of \$7,923.19 is hereby appropriated in Fund 1000 – County General, Coroner (0419) budget as follows:

Line Item	Description	Amount
1000.8706	Miscellaneous Revenues	\$7,923.19
1000.0419.3100	Other Miscellaneous	\$7,923.19

Article 3. That the sum of \$22,800.00 is hereby transferred in Fund 1000 – County General, County Judge (0100) and Courthouse Maintenance (0130) budget as follows:

Transfer From	Description	Transfer To	Description	Amount
1000.0100.2002	Small Equipment	1000.0100.4004	Capital Outlay-Equip	\$11,016.00
1000.0130.2050	Remodel	1000.0130.4004	Capital Outlay-Equip	\$11,784.00

Article 4. It is deemed necessary for the smooth operation of Saline County Government that this ordinance be approved.

DATE: DECEMBER 19, 2022

APPROVED _____
JEFF AREY
SALINE COUNTY JUDGE

ATTEST: _____
DOUG CURTIS
SALINE COUNTY CLERK

SPONSOR: J. R. WALTERS, JP DISTRICT #12

APPROPRIATION ORDINANCE NO. 2022 - _____

BE IT ENACTED BY THE QUORUM COURT OF SALINE COUNTY, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED: "AN ORDINANCE APPROVING THE ANNUAL BUDGET FOR SALINE COUNTY FOR 2023, ESTABLISHING COMPENSATION OF COUNTY OFFICIALS, DEPUTIES AND EMPLOYEES AND MAKING SPECIFIC APPROPRIATION OF FUNDS SET OUT IN THE BUDGET BY REFERENCE."

Article 1. ANNUAL BUDGET ADOPTED BY REFERENCE. The annual budget for calendar year 2023, identified as "2023 Annual Budget, Saline County, Arkansas", is hereby adopted by reference. A copy of said budget is attached hereto as Exhibit "___" and shall be filed in the office of the County Clerk and shall be available for inspection and copying by any person during normal office hours.

Article 2. It is deemed necessary for the smooth operation of Saline County Government that this ordinance be approved.

DATED: DECEMBER 19, 2022

APPROVED _____
JEFF AREY
SALINE COUNTY JUDGE

ATTEST _____
DOUG CURTIS
SALINE COUNTY CLERK

SPONSOR: SALINE COUNTY QUORUM COURT

APPROPRIATION ORDINANCE NO. 2022 - ____

BE IT ENACTED BY THE QUORUM COURT OF SALINE COUNTY, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED: "AN ORDINANCE APPROVING THE ANNUAL BUDGET FOR SALINE COUNTY FOR 2023, ESTABLISHING COMPENSATION OF COUNTY OFFICIALS, DEPUTIES AND EMPLOYEES AND MAKING SPECIFIC APPROPRIATION OF FUNDS SET OUT IN THE BUDGET BY REFERENCE."

Article 1. ANNUAL BUDGET. This annual budget for calendar year 2023, adopted by reference in Exhibit " __ ", shall be identified as "2023 Annual Budget, Saline County, Arkansas". A copy of said budget shall be filed in the office of the County Clerk and shall be available for inspection and copying by any person during normal office hours.

Article 2. Ordinance No. 2022-____, "An Ordinance Approving the Millage Rates in the County", set the County General millage at 5.0 mills to be collected in the year 2023 based on the property assessments in the year 2022.

Article 3. There are hereby appropriated from the County General Fund, County Road Fund, Federal Coronavirus Relief Fund, ARPA Revenue Replacement Fund, LATC Fund, Additional Motor Fuel Tax Fund, Treasurer's Automation Fund, Collector's Automation Fund, Circuit Court Automation Fund, County Clerk's Automation Fund, County Recorder Cost Funds, County Library Fund, Child Support Collection Fund, Sheriff Drug Control Fund, Jail Fund, Rescue Fund, 911 Emergency Fund, Public Defender Fund, Victim Witness Fund, Adult Drug Court Fund, Juvenile Fees Fund, Saline County Airport Commission Fund, American Rescue Plan Fund, Circuit Clerk Commission's Funds, District Court Cost Fund, Prosecuting Attorney Forfeiture Fund, Sheriff's Bail Bond Fund, Planning Board Fund, County Emergency Fund, Emergency Warning System Fund, Animal Control Fund, Fairgrounds Fund, County Improvement Fund, Sheriff's Federal Drug Control Fund, Sheriff's Fine and Restitution Installment Payment Fees Fund, Circuit Clerk Fine and Restitution Installment Payment Fund, State Grant Funds, Federal Grant Funds, Sales and Use Tax Bond Construction Fund sums set out in Article 13 hereof.

Article 4. NON-RESTRICTED EXPENDITURE CATEGORIES. Expenditures of funds appropriated by this Ordinance shall not be restricted to the line item expenditure codes comprising the four major categories of expenditures-- Personal Services, Supplies, Other Services and Charges, and Capital Outlays--but shall be restricted of office/departmental expenditures within the above enumerated four major categories of expenditures except for funds appropriated for personnel salaries and wages and related employee benefits. Personnel expenditures shall not exceed the dollar amount, number of employees, and salary or wage rates specified in the annual budget or an amendment

Employee salaries are budgeted according to the pay ranges as established in the 2023 JESAP Report which reflects the market variance. Salaries shall not exceed the budgeted amount for each position.

All elected county officials who hire a new employee for any vacant position shall have the discretion to set the salary up to halfway between minimum and midpoint (90% of midpoint salary) for the position's salary range as recommended in the JESAP Report, IF the new hire has additional experience, education, etc. that adds value to the position. If the Elected Official desires to hire above 90% of midpoint, he/she shall address the JESAP Sub-Committee for review. In no event shall the salary paid to a new hire exceed the mid-point salary range established for that position as set forth in the salary study and this ordinance.

The salary for any employee who resigns or is terminated from their position within a county office or department and is re-hired to any position within one year of such resignation or termination shall be the minimum salary as set forth in the JESAP Report.

Elected officials shall limit new part-time employees in their office to 79 hours per month due to the expense of new laws concerning retirement and insurance benefits for part-time employees. The 79 hour per month limit established by Article 4 of this Ordinance shall not apply to any part-time certified law enforcement officer positions that are fully reimbursed by the Sheriff's Department to the County General Fund from discretionary funds under control of the County Sheriff; to any part-time court security officers; to any "temporary employees" who are defined as employees who are scheduled to work on an as needed basis for no more than 89 consecutive or business days; to any part-time employees whose benefits, including but not limited to retirement and health insurance, are paid from funds other than the County General Fund; or to any part-time veteran's or maintenance department employees.

Article 5. EXPENDITURES RESTRICTED TO SPECIFIED FUND. No expenditures of appropriated funds shall be made from any fund other than the fund specified in the Ordinance or an amendment thereto.

Article 6. TRANSFERS. Any transfers of moneys between the various funds of the County shall be made only by Ordinance of the Saline County Quorum Court or by order of the County Court. Provided, however, all transfers budgeted for in the annual budget shall be exempt from the provisions of this section.

The following procedure shall be followed with respect to transfers within an officeholder's approved budget:

A. **Personal Services.** Transfers within the category of Personal Services salary line items shall be made only by ordinance of the Quorum Court. Transfers between line items 1002 through 1031 shall be allowed by transfer form at the discretion of the Comptroller and the Finance Committee Chairman, as necessary.

B. **Supplies, Other Services and Charges.** Transfer of appropriation amounts between line items within an approved budget may be made at the discretion of the elected official/department head. In the event an officeholder desires to make such a transfer, a transfer form shall be executed indicating the line item from which the funds are being transferred and the line item to which the funds will be applied. Transfers made in the County General Fund and the Jail Fund exceeding \$5,000 MUST have prior approval of the Finance Committee of the Quorum Court. If approval is granted, the Finance Chairman shall sign the transfer form to complete the transaction. All transfer forms MUST be signed by the elected official/department head or his/her designated representative.

C. **Capital Outlay and Debt Service.** Funds may be transferred from capital outlay and debt service lines at the discretion of the elected official or department head without prior approval.

Article 7. ALLOWANCES.

A. **Law Enforcement Personnel.** All new hire law enforcement personnel shall be allowed **UP TO** \$1,000 for the initial purchase of uniforms and equipment, purchased by the Sheriff's Office via purchase order, and shall be spent within the first sixty (60) days of employment. Purchase of uniforms or clothing is not allowed for office staff. However, purchase of uniforms for Jail or Maintenance personnel shall be allowed if deemed adequate and necessary by the Jail Administration and the Maintenance Department Supervisor provided the Quorum Court has appropriated sufficient funds.

B. **Road Mechanics.** All personnel with the job title Road Mechanic within the Saline County Road Department shall be eligible to receive an annual tool and uniform allowance. Each Road Mechanic may receive up to \$1,200, for tools, and \$720, for uniforms, annually. Such funds shall be paid from Fund 2000, County Road Fund.

Article 8. PROSECUTING ATTORNEY. All expenditures from the appropriations authorized in County General, Department 0451, Prosecuting Attorney shall be 100% reimbursed to the County General Fund by the Prosecuting Attorney. These appropriations shall not be binding from year to year.

Reimbursement shall be made by the Prosecutor monthly after the Comptroller notifies the Prosecutor of the assessment for that month. In addition to the salary amounts, the Comptroller will bill the Prosecutor the following payroll costs for each of the positions: FICA, FUTA, unemployment, retirement, workman's compensation and medical insurance or fringe benefit, whichever is applicable. Grant positions shall exist only for the term of the grant and reimbursed positions shall only exist as long as funds are received from the Prosecutor.

Article 9. HOLIDAY PAY. Holiday pay has been included for certain positions in Fund 1000 County General, Dept. 0400 Sheriff, Fund 3017 Jail, Dept. 0418, and Fund 3020, Dept. 0501 Communications as follows. All regular full-time non-exempt employees in every department receive 8 hours of straight time pay for an observed holiday. These 8 hours of straight time pay are referred to as holiday pay. All other personnel in these departments who do not get holidays off shall receive 8 hours of holiday pay for each observed holiday. If the employee is required to work on a holiday he/she will receive in addition to their regular pay, time and one-half for all hours worked. For all regular full-time non-exempt employees in those departments that work 24/7, 365 days a year, the recognized holiday will be observed on the day of

Article 10. BILINGUAL PAY. Bilingual pay in the amount of \$1 per hour has been included for certain positions. These positions were approved through JESAP and the HR Committee and authorized by an Ordinance of the Quorum Court. There are three (3) positions in the 1000 County General, Dept. 0400 Sheriff; one (1) position in Dept. 0401 Circuit Court-Juvenile; and one (1) position in Dept. 0104 Collector. No additional positions or salary supplements shall be added except by ordinance of the Quorum Court.

Article 11. K9 PAY. The Sheriff Department has three (3) K9 positions for which additional K9 pay has been included in Fund 1000 County General Fund, Dept. 0400 Sheriff. These positions receive an additional 7.5 hours per pay period for the care and handling of the K9s. No additional positions or salary supplements shall be added except by ordinance of the Quorum Court.

Article 12. AUTOMATION FUNDS, COUNTY RECORDER FUND AND GRANT FUNDS. All salaries or salary supplements authorized in automation funds or the county recorder funds shall exist only as long as the elected officials authorize the expenditures. Grant funded positions shall exist only as long as the grant exists. No positions or salary supplements shall be taken over by the County General Fund or any other fund except by ordinance of the Quorum Court.

Article 13. MAXIMUM APPROPRIATION AMOUNTS FOR THE YEAR 2023.

(a) Appropriation for the County General Funds by Office and/or Department by reference, are as follows:

0100	County Judge	\$	406,667.51
0101	County Clerk		553,959.82
0102	Circuit Clerk		604,878.48
0103	Treasurer		201,742.55
0104	Tax Collector		1,273,212.80
0105	Tax Assessor		691,946.36
0106	Board of Equalization		12,300.25
0107	Quorum Court		325,790.54
0108	Maintenance Department		1,008,044.65
0109	Election Worker Pay - Election Commission		422,190.00
0113	Financial Management		825,054.09
0115	Information Technology Department		403,229.39
0116	County Grants-In-Aid		100,000.00
0120	County Civil Attorney		142,970.95
0127	Funding for Reimbursement Grants		40,000.00
0130	Courthouse Maintenance		216,500.00
0131	Saline County Complex Maint.		118,951.00
0133	Odd Fellows Building		11,550.00
0134	Saline County Complex Maint.		11,600.00
0135	GIS/EQ Building Maintenance		3,200.00
0136	Vote Here (Bush) Building Maint.		14,100.00
0144	Tax Collector-Bryant		180,935.86
0155	Tax Assessor-Bryant		80,921.15
0156	Tax Assessor-GIS		758,098.88
0157	Assessor-County Appri-Part State Funding		653,363.00
0197	Central Arkansas Planning & Development Dis		4,246.00

0300	County Health Unit	38,800.00
0350	Health Department Building Maint.	53,750.00
0400	Sheriff	5,617,951.56
0401	Circuit Court-Juvenile	723,107.09
0402	Circuit Court-Security	566,349.63
0403	Circuit Court-Third Division	13,001.00
0404	Circuit Court-Fourth Division	13,200.00
0405	Circuit Court-First Division	14,550.00
0409	District Court-Benton Division	619,666.97
0410	District Court-Bryant Division	217,550.00
0416	Prosecuting Attorney	535,017.40
0417	Public Defender Supplement	15,000.00
0418	County Jail Supplement	2,350,000.00
0419	County Coroner	297,905.55
0451	Prosecuting Attorney-Reimb. Salaries	178,884.75
0452	Sheriff-Federal Grant Match	4,952.50
0453	Sheriff Reserves	4,500.00
0454	Saline County Chaplain Assn.	500.00
0456	District Court Building Maint.	62,250.00
0457	Sheriff Administration Building	50,300.00
0458	OEM/Judicial Building Maint.	86,500.00
0459	Smith Building-Circuit Court Division	42,000.00
0462	Circuit Court-Second Division	9,950.00
0500	Office of Emergency Management (OEM)	473,714.73
0501	Communications-911 Salaries	1,000,000.00
0800	Veterans Service Officer	135,707.54
0801	Cooperative Extension	68,500.00
0802	Paupers & Welfare	1,500.00
0810	Soil Conservation	13,018.00
0812	Central Arkansas Development Council	10,000.00
0850	DHS Building Maint.	9,700.00

County General Total Appropriation	\$ 22,293,280.00
County General Anticipated Revenue	\$ 25,756,855.00

(b) Appropriated from the Federal Coronavirus Fund (1005) by reference is as follows:

Courthouse Maintenance Department	\$ 342,078.00
Federal Coronavirus Anticipated Revenue	\$ 1,803,787.00

(c) Appropriated from the ARPA Revenue Replacement Fund (1006) by reference is as follows:

AWIN Project - ARP Department	\$ 185,299.00
Jail Addition - ARP Department	\$ 8,500,000.00
ARPA Revenue Replacement- Coronavirus Anticipated Revenue	\$ 8,685,299.00

(d) Appropriated from the Local Assistance Tribal Consistency (LATC) Fund (1007) by reference is as follows:

LATC Fund	\$ 150,000.00
LATC Fund Anticipated Revenue	\$ 150,000.00

(e) Appropriated from the County Road Fund (2000) by reference is as follows:

Road Department	\$ 12,449,594.09
County Road Anticipated Revenue	\$ 15,793,840.00

(f) Appropriated from the Additional Motor Fuel Tax (2003) Fund by reference is as follows:		
Additional Motor Fuel Tax Fund	\$	850,000.00
Additional Motor Fuel Tax Fund Anticipated Revenue	\$	1,379,866.00
(g) Appropriated from the Treasurer's Automation Fund (3000) by reference is as follows:		
Treasurer's Automation Fund	\$	179,145.13
Treasurer's Automation Fund Anticipated Revenue	\$	223,056.00
(h) Appropriated from the Collector's Automation Fund (3001) by reference is as follows:		
Collector's Automation Fund	\$	457,383.00
Collector's Automation Fund Anticipated Revenue	\$	508,203.00
(i) Appropriated from the Circuit Court Automation Fund (3002) by reference is as follows:		
Circuit Court Automation	\$	30,000.00
Circuit Court Automation Fund Anticipated Revenue	\$	49,287.00
(j) Appropriated from the Assessor's Amendment 79 Fund (3004) by reference is as follows:		
Assessor's Amendment 79 Fund	\$	49,151.00
Assessor's Amendment 79 Fund Anticipated Revenue	\$	54,652.00
(k) Appropriated from the County Clerk's Automation Fund (3005) by reference is as follows:		
County Clerk Automation Fund	\$	74,050.38
County Clerk Automation Fund Anticipated Revenue	\$	82,840.00
(l) Appropriated from the County Recorder Cost Fund (3006) by reference is as follows:		
County Recorder Cost-75%	\$	851,638.27
County Recorder Cost-75% Fund Anticipated Revenue	\$	1,841,587.00
(m) Appropriated from the County Library Fund (3008) by reference is as follows:		
County Library Fund	\$	3,500,000.00
County Library Fund Anticipated Revenue	\$	3,642,591.00
(n) Appropriated from the Child Support Collection Fund (3012) by reference is as follows:		
Child Support Collection Fund	\$	10,000.00
Child Support Collection Fund Anticipated Revenue	\$	27,019.00
(o) Appropriated from the Sheriff Drug Control Fund (3015) by reference is as follows:		
Sheriff Drug Control	\$	50,000.00
Sheriff Drug Control Anticipated Revenue	\$	69,528.00
(p) Appropriated from the Jail Fund (3017) by reference is as follows:		
Jail	\$	4,378,108.76
Jail Anticipated Revenue	\$	4,865,678.64
(q) Appropriated from the Rescue Fund (3019) by reference is as follows:		
Rescue Fund Anticipated Revenue	\$	10,980.00
Rescue Fund	\$	13,262.00
(r) Appropriated from the 911 Emergency Fund (3020) by reference is as follows:		
911 Emergency	\$	2,656,456.65
911 Emergency Anticipated Revenue	\$	3,291,932.00

(s) Appropriated from the Public Defender Fund (3024) by reference is as follows:		
Public Defender	\$	97,311.63
Public Defender Anticipated Revenue	\$	160,480.00
(t) Appropriated from the Victim Witness Fund (3025) by reference is as follows:		
Victim Witness Fund	\$	70,700.00
Victim Witness Fund Anticipated Revenue	\$	70,700.00
(u) Appropriated from the Adult Drug Court Fund (3028) by reference is as follows:		
Adult Drug Court Fund	\$	20,000.00
Adult Drug Court Fund Anticipated Revenue	\$	30,231.00
(v) Appropriated from the Juvenile Fees Fund (3031) by reference is as follows:		
Juvenile Fees Anticipated Revenue	\$	80,478.00
Juvenile Fees Anticipated Revenue	\$	188,638.00
(w) Appropriated from the Circuit Clerk Commissions Fund (3039) by reference is as follows:		
Circuit Clerk Commissions Fund	\$	5,000.00
Circuit Clerk Commissions Fund Anticipated Revenue	\$	9,417.00
(x) Appropriated from the Assessor's Late Assessment Fee Fund (3042) by reference is as follows:		
Assessor's Late Assessment Fee Fund	\$	6,000.00
Assessor's Late Assessment Fee Fund Anticipated Revenue	\$	13,973.00
(y) Appropriated from the American Rescue Plan Fund (3046) by reference is as follows:		
ARP Water Project Department	\$	10,000,000.00
ARP AWIN Project Department	\$	2,489,101.00
American Rescue Plan Fund Anticipated Revenue	\$	12,599,960.00
(z) Appropriated from the District Court Cost Fund (3400) by reference is as follows:		
Municipal Court Cost	\$	10,000.00
Municipal Court Cost Anticipated Revenue	\$	33,912.00
(aa) Appropriated from the Bond Forfeiture Fund (3401) by reference is as follows:		
Bond Forfeiture Fund	\$	20,000.00
Bond Forfeiture Fund Anticipated Revenue	\$	20,000.00
(bb) Appropriated from the Sheriff's Bail Bond Fund (3402) by reference is as follows:		
Sheriff's 10% Retention Bond Fund	\$	90,000.00
Sheriff's Bail Bond Fund Anticipated Revenue	\$	354,052.00
(cc) Appropriated from the County Planning Board Fund (3403) by reference is as follows:		
County Planning Board Fund	\$	12,857.10
County Planning Board Fund Anticipated Revenue	\$	99,787.00
(dd) Appropriated from the County Recorder Cost Fund (3404) by reference is as follows:		
County Recorder Computers-25% Fund	\$	310,000.00
County Recorder Computers-25% Fund Anticipated Revenue	\$	467,015.00

(ee) Appropriated from the Emergency Fund (3405) by reference is as follows:

Emergency Fund	\$	50,000.00
Emergency Fund Anticipated Revenue	\$	367,886.00

(ff) Appropriated from the Voluntary Tax Warning System Fund (3406) by reference is as follows:

Voluntary Tax Warning System Fund	\$	100,000.00
Voluntary Tax Warning System Fund Anticipated Revenue	\$	133,823.00

(gg) Appropriated from the Animal Control Fund (3409) by reference is as follows:

Animal Control Fund	\$	136,571.92
Animal Control Fund Anticipated Revenue	\$	162,030.00

(hh) Appropriated from the Saline County Fairgrounds Grant (3410) by reference is as follows:

Saline County Fairgrounds	\$	34,000.00
Saline County Fairgrounds Anticipated Revenue	\$	37,884.00

(ii) Appropriated from the County Improvement Fund (3411) by reference is as follows:

County Improvement Fund	\$	407,922.00
County Improvement Fund Anticipated Revenue	\$	719,246.00

(ij) Appropriated from the Sheriff's Federal Drug Control Fund (3412) by reference is as follows:

Sheriff's Federal Drug Control Fund	\$	70,000.00
Sheriff's Federal Drug Control Fund Anticipated Revenue	\$	187,273.00

(kk) Appropriated from the Sheriff's Fine and Restitution Installment Payment Fees Fund (3413) by reference is as follows:

Sheriff's Fine & Restitution Installment Payment Fees Fund	\$	35,000.00
Sheriff's Fine & Restitution Installment Payment Fees Fund Anticipated Rev	\$	97,738.00

(ll) Appropriated from the Circuit Clerk's Fine and Restitution Payment Fees Fund (3414) by reference is as follows:

Circuit Clerk's Fine and Restitution Installment Payment Fees Fund	\$	5,000.00
Circuit Clerk's Fine and Restitution Installment Payment Fees Fund Anticipated Revenue	\$	8,478.00

(mm) Appropriated from the Law Enforcement Protection Services & Detention Center Fund (3415) by reference is as follows:

Law Enforcement Protection Services & Detention Center Fund	\$	75,000.00
Law Enforcement Protection Services & Detention Center Fund Anticipated Revenue	\$	425,480.00

(nn) Appropriated from the Saline County Airport Special Project Fund (3416) by reference is as follows:

Airport Special Project Fund	\$	1.00
Airport Special Project Fund Anticipated Revenue	\$	562,342.00

(oo) Appropriated from the Miscellaneous State Grants Fund (3513) by reference is as follows:

Miscellaneous State Grants Fund	\$	105,000.00
Miscellaneous State Grants Fund Anticipated Revenue	\$	105,000.00

(pp) Appropriated from the DPS Public Safety Equipment Grant Fund (3515) by reference is as follows:

DPS Public Safety Equipment Grant Fund	\$	100,000.00
DPS Public Safety Equipment Grant Fund Anticipated Revenue	\$	100,000.00

(qq) Appropriated from the Sheriff DUI/Seatbelt Program Grant (3737) by reference is as follows:

Sheriff DUI/Seatbelt Program Grant	\$	108,165.41
Sheriff DUI/Seatbelt Program Grant Anticipated Revenue	\$	122,978.00

(rr) Appropriated from the ARREST Federal Grant (3746) by reference is as follows:

ARREST Federal Grant	\$	173,565.81
ARREST Federal Grant Anticipated Revenue	\$	214,201.00

(ss) Appropriated from the STOP Federal Grant (3759) by reference is as follows:

STOP Federal Grant	\$	45,496.00
STOP Federal Grant Anticipated Revenue	\$	64,540.00

(tt) Appropriated from the VOCA Federal Grant (3760) by reference is as follows:

VOCA Federal Grant	\$	38,120.00
VOCA Federal Grant Anticipated Revenue	\$	64,916.00

(uu) Appropriated from the Sales and Use Bond Construction Fund (4802) by reference is as follows:

Sales and Use Tax Bond Construction Fund	\$	6,500,000.00
Sales and Use Tax Bond Construction Fund Anticipated Revenue	\$	7,384,475.00

(vv) Appropriated from the Airport Commission Fund (7001) by reference is as follows:

Airport	\$	784,890.17
Airport Anticipated Revenue	\$	872,148.00

Article 14. The Saline County Judge is responsible for the maintenance of all County Buildings. There shall be created in the Jail Fund a Maintenance Department budget that funds any needed repairs at the Saline County Jail. While the Maintenance Department budget is in the Jail Fund, the Office of the Saline County Judge shall be the only office allowed to expend money from the Maintenance Department budget in the Jail Fund. There shall be no transfer from the Maintenance Department budget without the approval from the Office of the Saline County Judge.

Article 15. SEVERABILITY. If any provision of the Ordinance or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or application of the Ordinance which can be given effect without the invalid provisions or application, and to this end, the provisions of this Ordinance are declared to be severable.

Article 16. PER DIEM

A. The per diem compensation of Justices of the Peace shall be as follows:
 \$472.00 per day for each regular Quorum Court meeting; and
 \$472.00 per day for each regular Committee meeting.

In accordance with A.C.A. §14-14-1205, a member of the quorum court may receive per diem compensation for one meeting per year for which the member is absent due to an emergency or for personal reasons. The per diem compensation shall not exceed \$11,328.00 during the calendar year of 2022.

B. The per diem compensation for Equalization Board members is hereby set at \$110.00 for each day that the Board meets.

C. The rate of mileage reimbursement for the use of privately-owned motor vehicles by County Employees on official business of the County shall be the same rate as set by the State of Arkansas. The rate as of March 20, 2022 is fifty-two (52) cents per mile for all actual mileage including local travel until further notice. This rate may be adjusted as deemed necessary by the Quorum Court at any time.

Article 17. As provided by Ark. Code Ann. 14-14-1205, Quorum Court members may participate in the County medical insurance plan. Members choosing to enroll shall pay all premiums involved.

Article 18. It is deemed necessary for the smooth operation of Saline County Government that this ordinance be approved.

DATED: DECEMBER 19, 2022

APPROVED _____

JEFF AREY
SALINE COUNTY JUDGE

ATTEST _____
DOUG CURTIS
SALINE COUNTY CLERK

SPONSOR: SALINE COUNTY QUORUM COURT